

KEYS GRACE ACADEMY

Minutes of the Regular Meeting of the Board of Directors held on Wednesday, January 20, 2021 at 7:00 p.m.

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held virtually via Zoom, with meeting information and password information posted on academy website 24 hours in advance.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie
Zainab Hazimi
Edward Bajoka
Hillary Sesi

Also present for the entire meeting were Nathan Kalasho, Natalie Deeb and Dr. Zena Najor

Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice

Dr. Alosachie called the meeting to order at 7:01 pm and roll call was taken.

Approval of Agenda and Meeting Minutes from Previous Board Meeting

Motion by Dr. Alosachie to approve the Agenda, and to approve the meeting minutes of previous board meeting. The motion was seconded by Ms. Sesi. Both the Agenda for the regular meeting and the Minutes of the Regular Meeting of the Board of Directors held on December 22nd (copies of which had been provided to all of the members of the Board in advance of the meeting and uploaded to board site page) were unanimously approved by the Attending Members.

Public Comment

There was no public comment

Management Report (by Nathan Kalasho)

1. Business Update –

- a. Building- Purchase Agreement negotiations ongoing. AT&T is scheduling a site visit before final installation of new service, with server and firewall being installed afterwards.
- b. Food- another group of schools interested in falling under our SFA. Three schools under one charter group. Food will continue to be sent out during our in-person return, until we get a good gauge on consistent attendance. Families will be responsible for cooking meals and packing them for students in the meantime.
- c. Presented December Check Register

2. **Budget Update** –
 - a. Nathan provided an update on the January state aid, check register and fund grants, including Section 41 and ESSERS II. An RFP from the office of global Michigan, geared towards immigrant families, is expected to be released. We will apply.
3. **Personnel Report**
 - a. Natalie Deeb presented the board with the personnel report.

Information Items (By Natalie Deeb and Dr. Najor)

1. Attendance Report
 - a. Dr. Najor gave a summary of the weekly attendance reports.
2. Return to Learn Reports (by Natalie Deeb)
 - a. Remote Learning- shared reports from homeroom teachers
 - b. Monthly report from Nurse Trudy Jenkins
3. Covid Update
 - a. Dr. Najor shared the latest covid data from the county.
4. Device Purchases- purchased another 12 devices.

Action Items

Dr. Alosachie motioned, Mr. Bajoka seconded and the board unanimously approved the following Action Items:

1. Return to School plan with an updated return date of February 8, 2021 for elementary students and a return for Middle School students on February 15, 2021.
2. Approval of AT&T Fiber Plan
3. Approval of personnel report

Extended Public Comment

During the course of the meeting, there was no public comment.

Comments from the Board

Dr. Alosachie- happy with the progress being made on returning to in-person
Ms. Sesi- thankful for the staff and the dedication involved in getting the students back in the building

Future Meetings and Adjournment

The next meeting is scheduled for February 24th.

Dr. Alosachie moved to adjourn the meeting at approximately 7:40 p.m. and Mr. Bajoka seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi
Secretary