

KEYS GRACE ACADEMY

Minutes of Special Meeting of the Board of Directors held on Wednesday August 12, 2020 at 7:00 p.m.

A special meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held virtually via Zoom, with meeting information and password information posted on academy website 24 hours in advance.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie
Zainab Hazimi
Edward Bajoka
Hillary Sesi
Matthew Sharak

Also present for the entire meeting were Nathan Kalasho, Natalie Deeb and Dr. Zena Najor

Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice

Dr. Alosachie called the meeting to order at 7:10 pm and roll call was taken.

Approval of Agenda and Meeting Minutes from Previous Board Meeting

Motion by Dr. Alosachie to amend the Agenda to add Action Items on new device purchases and return to school plans, and to approve the meeting minutes of previous board meeting. The motion to add the Action Items was seconded by Ms. Hazimi. Both the Agenda, with amendments, for the special meeting and the Minutes of the Regular Meeting of the Board of Directors held on July 29, 2020 (copies of which had been provided to all of the members of the Board in advance of the meeting and uploaded to board site page) were unanimously approved by the Attending Members.

Management Report (by Nathan Kalasho)

1. **Business Update** –
 - a. Screening tent is about 50% done.
 - b. New sealing equipment has started to come in. This will help us with packaging meals for remote learning students.
 - c. Transportation- the new buses have arrived. We will begin putting up sneeze guards around the driver seats next week.
2. **Budget Update** –
 - a. No final information yet on August state aid. But we do know that there is going to be a prorated cut of \$175 per-pupil and a \$350 per-pupil associated with covid-related costs.

- b. The state senate has called an emergency session this Saturday to discuss Return to Learn requirements. But we are not expected to get a budget until late September.
 - c. Additional grant called the Education Equity Fund. Treated similar to ESSERS grant, so it needs to be budgeted and approved.
 - d. Nathan presented the June and July check register.
 - e. No new information on State Aid Note.
3. **Personnel Report**
- a. 2 interviews and walk-thru conducted with School Nurse Candidate. Offer extended contingent on background check.

Information Items (By Natalie Deeb and Dr. Najor)

- 1. Updated PL Schedule
 - a. Attached
- 2. Staff Surveys
 - a. Surveys have been sent to staff asking who would be interested in child care and tutoring.
- 3. Student Surveys
 - a. Updated numbers from Monday: receiving more interest in remote learning.
- 4. Edgenuity/Odysseyware
 - a. PO has been sent. And they have confirmed PL presentation.
- 5. Device Purchases- we will need to purchase approximately 150 more laptops based on technology surveys
- 6. Return to School and Response Plan
 - a. PRESENTED BY Principal Natalie Deeb.

Action Items

Dr. Alosachie motioned, Mr. Bajoka Seconded and the board unanimously approved the following Action Items:

- 1. Preparedness and Response Plan
- 2. Resolution to begin the school year remotely until October 1st and to revisit decision at every board meeting. School will provide in-person child care, special education services and intervention/tutoring.
- 3. Purchase 150 additional devices.

New Business

No new business

Extended Public Comment

During the course of the meeting, there was no general public.

Comments from the Board

Mr. Sharrak asked what other districts around KEYS Grace Academy have decided. Nathan responded that all the surrounding districts are starting the year virtually. In addition, some of the largest districts in Oakland County have decided to start virtually also. Mr. Bajoka said he believes in the decision and that the safety and health of the staff and students is most important. Dr. Alosachie stated the virus continues to remain a concern and that starting the year remotely is a hard decision but the best decision. Ms. Sesi mentioned that her school has also decided to start virtually. Ms. Hazimi stated that the last thing we want is a staff member, student or family member to get sick, and that starting the year remotely, with some in-person services, gives school ability to prepare for when all students return.

Future Meetings and Adjournment

The next meeting is scheduled for August 26, 2020 at 7 pm

Dr. Alosachie moved to adjourn the meeting at approximately 8:03 p.m. and Mr. Bajoka seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi
Secretary