

KEYS GRACE ACADEMY

Minutes of the Regular Meeting of the Board of Directors held on Tuesday, December 22, 2020 at 7:00 p.m.

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held virtually via Zoom, with meeting information and password information posted on academy website 24 hours in advance.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie
Zainab Hazimi
Edward Bajoka
Hillary Sesi
Matthew Sharak

Also present for the entire meeting were Nathan Kalasho, Natalie Deeb and Dr. Zena Najor

Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice

Dr. Alosachie called the meeting to order at 7:08 pm and roll call was taken.

Approval of Agenda and Meeting Minutes from Previous Board Meeting

Motion by Dr. Alosachie to approve the Agenda, and to approve the meeting minutes of previous board meeting. The motion was seconded by Mr. Bajoka. Both the Agenda for the regular meeting and the Minutes of the Regular Meeting of the Board of Directors held on November 18th (copies of which had been provided to all of the members of the Board in advance of the meeting and uploaded to board site page) were unanimously approved by the Attending Members.

Public Comment

There was no public comment

Management Report (by Nathan Kalasho)

1. Business Update –

- a. Building- Received mark-ups from MDPS on purchase agreement. Currently being reviewed. Boiler is currently running. Jarvis indicated there’s a little more work to do on uninvent blowers. Internet server and access points have been ordered. Waiting on AT&T to arrange for day to switch service over.
- b. Food- Nathan provided update on delivery dates during Holidays.
- c. Audit- Finalized. Copies of Financial statements already sent to board members. Expect an audit presentation next month.

- d. Nathan presented the board with retainer information for Shifman & Carlson P.C., the recommended law firm for the contract extension.
2. **Budget Update** –
 - a. Nathan provided an update on the December state aid, check register and fund grants, including the Oakland County Cares Act fund. GEERs and Early Literacy grant both approved.
3. **Personnel Report**
 - a. Natalie Deeb presented the board with the personnel report.

Information Items (By Natalie Deeb and Dr. Najor)

1. Attendance Report
 - a. Dr. Najor gave a summary of the weekly attendance reports.
2. Return to Learn Reports (by Natalie Deeb)
 - a. Remote Learning- shared reports from homeroom teachers
 - b. Monthly report from Nurse Trudy Jenkins
 - c. Presentation from 5th grade teacher Jonah Lane Moore, on the impact of COVID-19 and the concern about returning
 - d. Nathan shared a letter from another concerned employee, who detailed her battle with COVID and her concerns about being back in the building.
3. Covid Update
 - a. Nathan shared the latest covid data from the county.
4. Device Purchases- purchased another 15 devices.

Action Items

Dr. Alosachie motioned, Mr. Bajoka seconded and the board unanimously approved the following Action Items:

1. Return to School plan with an updated return date of January 11, 2021 for targeted ELLs and Special Education students. Return date for all other elementary students by January 25th, and a return for Middle School students by Feb 1st.
2. Approval of Audit and financial statements
3. Approval to retain Shifman & Carlson P.C.

Extended Public Comment

During the course of the meeting, there was no public comment.

Comments from the Board

Dr. Alosachie indicated that he was very sympathetic to the concerns of staff members. Although he voted in favor to return, he does so with the caveat that the board meets on January 20th, before the official return, in the event that conditions haven't improved.

Mr. Bajoka echoed Dr. Alosachie's statements and said he would be willing to have additional meetings or workshops before the next meeting to address staff concerns.

Mr. Sharrak said he believes its best to have the kids back in the classroom. He said the school his kids go to has had in person learning since August and has not had a significant stoppage due to outbreaks.

Ms. Hazimi agreed with Mr. Sharrak and spoke about her daughter's preK program. She said her daughter's program has been in session for months without any setbacks.

Ms. Sesi spoke about her experience as a counselor. She said she understands the sentiment from both families and educators and would like to meet prior to the 25th.

Future Meetings and Adjournment

The next meeting is scheduled for January 27, 2020 at 7 pm. Board president indicated that he will seek to change that meeting to January 20, 2020 at 7 pm.

Dr. Alosachie moved to adjourn the meeting at approximately 7:53 p.m. and Mr. Bajoka seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi
Secretary