

## KEYS GRACE ACADEMY

### **Minutes of Regular Meeting of the Board of Directors held on Wednesday May 27, 2020 at 7:00 p.m.**

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held virtually via Zoom, with meeting information and passwords posted on academy website 24 hours in advance.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie  
Edward Bajoka  
Hillary Sesi  
Matthew Sharrak  
Zainab Hazimi

Also present for the entire meeting was Nathan Kalasho

### **Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice**

Dr. Alosachie called the meeting to order at 7:10 pm and roll call was taken.

### **Approval of Agenda and Meeting Minutes from Previous Board Meeting**

Motion by Dr. Alosachie to approve the Agenda and to approve the meeting minutes of previous board meeting. The motion was seconded by Mr. Sharrak. Both the Agenda for the regular meeting and the Minutes of the Regular Meeting of the Board of Directors held on April 29, 2020 (copies of which had been provided to all of the members of the Board in advance of the meeting and uploaded to board site page) were unanimously approved by the Attending Members.

### **Management Report** (by Nathan Kalasho)

#### **1. Business Update –**

- a. Building- Nathan updated the board on their building plans for the fall, discussing sanitary and disinfectant stations, air circulation, and minor remodeling to accommodate smaller classroom sizes/
- b. Food- current food operations will be allowed to continue throughout the summer. We plan on moving the cafeteria to the gym to accommodate Covid concerns. This gives us more room for food operations, while also giving us potential to add two classrooms, as cafeteria has moveable wall in center.

#### **2. Budget Update –**

- a. Nathan presented the board with April Check Detail.

- b. Due to ongoing uncertainty with 2019-2020 budget, a 2<sup>nd</sup> amended budget is expected to be presented to the board prior to final board meeting of fiscal year.
  - c. We have been told to expect anywhere between \$250-\$650/per pupil in cuts for the current year. This will mean a significant, prorated cut for the remaining state aid payments. Nathan explained the management company has made plans in the event of a significant loss of revenue that would cause disruption in payroll. We do not yet know what the 2020-2021 year will look like in terms of state aid, but we expect a significant cut as well. Nathan requested that the board meet on June 17<sup>th</sup> and again on June 30<sup>th</sup> to give as much time as possible to go over amended budget and next year's preliminary budget.
3. **Personnel Report**
- a. Nothing new
4. **Registration**
- a. Registration continued for the month. Nathan presented the board with estimated figures.

### **Information Items**

- 1. Instructional Continuity Plan
  - a. Remote learning continues to be a mixed bag of results, but mostly positive. Several teachers are receiving greater than 85% attendance/participation. Teachers have been very innovative with instructional plans.
- 2. Consolidated Application
  - a. Making changes, mainly in Title II to reflect new PL sessions. Back to School committee is working on ESSER fund for Covid-related costs and purchases.
- 3. Calendar
  - a. Return to School Committee meets twice a week. We plan to expand into sub-committees, with each committee focused on one of the following aspects for te Fall: Education/Instruction, Health, SEL, Bussing, Building, and Technology.

### **New Business**

No new business

### **Extended Public Comment**

During the course of the meeting, there was no general public.

### **Comments from the Board**

Mr. Sharrak commended the management company for getting out ahead in the event of potential cuts. Mr. Bajoka and Ms. Sesi spoke about what the fall is going to look like for their K-12 relatives.

### **Future Meetings and Adjournment**

The next meeting is tentatively scheduled for June 17th at 7 p.m. Meeting will be held virtually.

Mr. Bajoka moved to adjourn the meeting at approximately 8 p.m. and Ms. Sesi seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi  
Secretary

Attest: