

KEYS GRACE ACADEMY

Minutes of the Regular Meeting of the Board of Directors held on Wednesday April 26, 2023

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held at KEYS Grace Academy at 6:30 pm.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie
Edward Bajoka
Hillary Sesi

Also present for the entire meeting: Natalie Deeb-Hamame-School Leader, Dr. Najor- School Principal

Absent with notice: Zainab Hazimi, Matthew Sharrak

Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice

Dr. Alosachie called the meeting to order at 7:00 pm and roll call was taken.

Approval of Agenda and Meeting Minutes from Previous Board Meetings

Motion by Ms. Sesi to approve the Agenda and the minutes from March 29, 2023 Regular Meeting, the motion was seconded by Mr. Bajoka. The agenda for the meeting and the minutes from March 29, 2023 were unanimously approved by the Attending Members.

Public Comment

There was no public comment

Management Report

1. **Business Update –**
 - a. Presented board with the Literacy Materials and Books bids/quotes. Dr. Najor went over the bids and discussed the items needed for program. Dr. Najor presented board with recommended vendor.
2. **Budget Update --**
 - a. Presented board with preliminary house and senate budget summaries for fiscal year 2024. 41b grant for our Afghan newcomers is included.
3. **Personnel Report**
 - a. Presented board with the personnel report
4. **Building**
 - a. Beginning work on garden area. We are also going to be bringing in architect to discuss preK playground and possibly modular units for offices.

Information Items (School Leader Deeb-Hamame and Dr. Najor)

1. Academic Updates- K-3 teachers have finished the progress monitoring for IRIPs. 12 students tested high enough to no longer need an IRIP. M-STEP has started and will continue through May. I-READY spring testing starts in mid-May.
2. After School Programming Update – 3rd grade is enjoying the program and are doing well. We are hopeful this will reflect on M-STEP.
3. Monthly Activities – April 6th was Cultural Day, April 12th our 8th grade students took PSAT, April 12th grades 6 and 7 went on a field trip to a movie theater to watch Shazam, April 18th we held a newcomer seminar, April 20th Ms. Deeb attended the Madison Coalition meeting, April 28th will be MS Cultural Day, April 28th will be our talent show
 - i. Teacher Appreciation Week –
 - a. Monday - Thanks a latte! Lattes for all staff
 - b. Tuesday- Thanks a choco-lat for all you do! Chocolate pretzels for all staff
 - c. Wed-brunch for staff
 - d. Thursday-plant. Many thanks for helping the kids grow!
 - e. Friday- lunch for staff
4. Enrollment- Right now we have 411 returning for next year. With added applications, we are expecting 485 by count day.
5. Epicenter- The site is set up and information will be added as needed. We are going to set up a custom center as an internal team center where we can store internal documents (resumes, lessons, etc). Our focus with epicenter is on compliance items, state deadlines, and any info shared on MDE.
6. Virtual Learning- We still have 12 students online. Two-way communication has been consistent
7. Attendance Numbers- ince the implementation of the new attendance incentive, attendance has increased - floating at about 97%
8. Students and Teacher of the Month – Presented. Educators of the month are Middle School Math teacher, Ms. Myszenski and Elementary Kindergarten, Ms. Abeer Dalal
9. Nurse Update – Nurse Lydia’s report was presented.

Action Items

Mr. Bajoka motioned, Ms. Sesi seconded, and the board unanimously approved the following Action Item:

1. Personnel Report

Mr. Bajoka motioned, Ms. Sesi seconded, and the board unanimously approved the following Action Item:

2. Monthly Financials

Mr. Bajoka motioned, Ms. Sesi seconded, and the board unanimously approved the following Action Item:

3. Literacy Materials and Books to be purchased through Book Source.

Extended Public Comment

During the course of the meeting, there was no public comment.

Comments from the Board

Dr. Alosachie- Thank you for all the information.

Mr. Bajoka- loved seeing the photos from Culture Day. Goodnight everyone

Ms. Sesi- Culture Day was amazing. Teachers Appreciation week sounds like its going to be great.
So proud of the staff

Future Meetings and Adjournment

The next meeting is now scheduled for May 31, 2023

Mr. Bajoka moved to adjourn the meeting at approximately 7:28 p.m. and Ms. Hazimi seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi
Secretary