

KEYS GRACE ACADEMY

Minutes of the Regular Meeting of the Board of Directors held on Wednesday June 28, 2023

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held at KEYS Grace Academy at 7:00 pm.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie
Edward Bajoka
Hillary Sesi

Also present for the entire meeting: Nathan Kalasho-KEYS Director
Absent with notice: Zainab Hazimi, Matthew Sharrak

Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice

Dr. Alosachie called the meeting to order at 7:00 pm and roll call was taken.

Approval of Agenda and Meeting Minutes from Previous Board Meetings

Motion by Ms. Sesi to approve the Agenda and the minutes from May 31st Regular Meeting, the motion was seconded by Mr. Bajoka. The agenda for the meeting and the minutes from May 31st were unanimously approved by the Attending Members.

Public Comment

There was no public comment

Management Report

1. **Business Update** –
 - a. Presented the board with latest Business Update
2. **Budget Update** --
 - a. Presented board with final General and Food Service budgets for 2022-23 and preliminary General and Food Service budgets for 2023-2024
3. **Personnel Report**
 - a. Presented board with the personnel report
4. **Building**
 - a. No new updates on building projects, as we are waiting to hear back architect.

Information Items

1. Academic Performance Updates- the school's end of year goal was that 80% of students would meet their typical growth using IREADY diagnostics. Over 80% of students reached or went beyond their typical goal and even met their stretch goal. The school's overall performance on IREADY math and reading shows higher percentages than anticipated.
2. Summer Programming Update – Summer school begins July 11th for elementary. There will be a focus on academics using Ready math and reading as well as LEXIA learning
3. End of Year Items and Highlights
 - Thursday, June 1st: 8th grade field trip to Cedar Point
 - Thursday, June 1st: 7th grade field trip to Skate World
 - Thursday, June 1st: Disney Concert for grades KG-5th
 - Friday, June 2nd: 3rd grade field trip to the Henry Ford
 - Monday, June 5th: Top M-STEP performing students field trip to the movies
 - Tuesday, June 6th: Kickball for 8th grade
 - Tuesday, June 6th: Capture the Flag for 5th grade
 - Wednesday, June 7th: Elementary Field day
 - Thursday, June 8th: Are you smarter than a 5th grader?
 - Thursday, June 8th: Last school day for PreK and PreK graduation
 - Friday, June 9th: Parent Picnic
 - Monday, June 12th: Middle School Field Day
 - Tuesday, June 13th: 8th grade graduation
 - Wednesday, June 14th: 5th grade graduation
 - Thursday, June 15th: Final Fun Fitness day
 - Thursday, June 15th: Last school day for students
4. Enrollment Numbers - Enrollment is open and ongoing. We are still expecting 480 students in the Fall
5. Epicenter - The KEYS team center has been uploaded to the system and is ready to be used by teachers after their PD in August. We are continuing to upload weekly.
6. Attendance Numbers - Presented
7. Board Appointments – Ms. Zainab Hazimi and Ms. Ashley Redding were both appointed to serve on the board of directors on Monday, June 19th.
8. Teachers and Paraprofessionals of the Year – Teachers: Travis Makidon, Megan Laplatt, Amanda Kassab. Paraprofessionals- Michelle Zapoli, Rekha Sankar
9. Nurse Update - Presented

New Business Action Items

Mr. Bajoka motioned, Ms. Sesi seconded, and the board unanimously approved the following Action Item:

1. 2022-2023 Final Budgets

Mr. Bajoka motioned, Ms. Sesi seconded, and the board unanimously approved the following Action Item:

2. 2023-2024 Preliminary Budgets

Mr. Bajoka motioned, Ms. Sesi seconded, and the board unanimously approved the following Action Item:

3. 2023-2024 Board Meeting Schedule

Mr. Bajoka motioned, Ms. Sesi seconded, and the board unanimously approved the following Action Item:

4. Personnel Report

Mr. Bajoka motioned, Ms. Sesi seconded, and the board unanimously approved the following Action Item:

5. Hyperion Managed Services Renewal

Mr. Bajoka motioned, Ms. Sesi seconded, and the board unanimously approved the following Action Item:

6. I-Ready Renewal

Action Items

Mr. Bajoka motioned, Ms. Sesi seconded, and the board unanimously approved the following Action Items:

1. Resolution to abide by all school board bylaws, rules and regulations
2. Resolution to Approve Board agents to authorize and negotiate contracts with service providers and vendors/contractors
3. Resolution Appointing Principal Board Offices and Public Notice Posting Location as 27321 Hampden St. Madison Heights, MI, 48071
4. Resolution Designating Local Newspaper in which Legal Notices are to be posted as C&G Madison Park News.
5. Resolution to appoint 2023-24 Parent Advisory Committee (PAC) Representative as Mr. Saif S.
6. Resolution Designating Bank Accounts for Deposit of State Aid Funds as current account at Bank of America
7. Resolution of the Board to Designate Account Signatory- Board President and Treasurer
8. Resolution Designating KEYS to Monitor Account Activity & Perform Required Reporting

Extended Public Comment

During the course of the meeting, there was no public comment.

Comments from the Board

Dr. Alosachie- Great to see another amazing year. So proud of the teachers and paras of the year

Mr. Bajoka- Congratulations to everyone on a great year. Excited about whats to come.

Ms. Sesi- looking forward to summer school updates. Our students are probably so excited.

Future Meetings and Adjournment

The next meeting is scheduled for July 26, 2023

Mr. Bajoka moved to adjourn the meeting at approximately 7:53 p.m. and Ms. Sesi seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi
Secretary