

KEYS GRACE ACADEMY

Minutes of the Regular Meeting of the Board of Directors held on Wednesday, December 21, 2022

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held at KEYS Grace Academy.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Zainab Hazimi
Edward Bajoka
Hillary Sesi

Absent with notice: Dr. Ramy Alosachie and Matthew Sharrak
Also present for the entire meeting: Nathan Kalasho

Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice

Ms. Hazimi called the meeting to order at 7:00 pm and roll call was taken.

Approval of Agenda and Meeting Minutes from Previous Board Meetings

Motion by Ms. Sesi to approve the Agenda and the minutes from November 30, 2022 Regular Meeting, the motion was seconded by Mr. Bajoka. The agenda for the meeting and the minutes from November 30th were unanimously approved by the Attending Members.

Public Comment

There was no public comment

Management Report (by Nathan Kalasho)

1. **Business Update** –
 - a. In collaboration with Ms. Perry, the preliminary documents for the MDE Assurance and Verification visit were uploaded and submitted. The consultant indicated that he will reach back out after the Holiday break, to finalize a Spring visit date, which can either be on-site or virtual
2. **Budget Update** –
 - a. Financials- November financials presented.
3. **Personnel Report**
 - a. Presented board with the personnel report

Information Items

1. Academic Updates- Intervention Schedule Change- Admin and data coordinator noticed that students being seen by interventionists were missing some time during whole class instruction. A new schedule was created to rectify this. This has resulted in more students being seen and still receiving more time with core instruction in the classroom.
2. After School Programming Update – The kids are loving it! Good attendance. Students are more active and excited to be involved in iReady, and also being held more accountable. We will monitor assessments in January to evaluate the strength of the program. After school sports are a hit with both staff and students. The kids love being part of a team and the staff is enjoying coaching. In order for students to be in sports, they must also attend tutoring on alternating days. This keeps students responsible for their academics to continue with team sports.
3. Virtual Learning Update - Still continuing with a few students are returning in-person. Students are progressing through independent work. Virtual teacher meets with students daily to answer questions, help with assignments or teach/re-teach lessons that are challenging. Two-way communication is evident with assignments and tests being completed and working with the teacher.
4. Attendance Numbers - presented
5. Events & Activities -
 - Elementary winter concert – really great turn out of parent support. Students created their own props and enjoyed performing.
 - Parent Engagement Seminar- Our latest parent engagement seminar focused on truancy. We had a total of 17 parents in attendance. The parents asked great questions and committed to working together to address absenteeism.
 - Newcomer session- we held our 5th newcomer session for recently arriving families. We had an excellent turn out of around 50 people. The focus was on keeping kids engaged and on-task during the break. Some parents asked about possibly bringing students in for tutoring during the week after New Years. We are looking into it.
6. Students and Teacher of the Month – Students: Shahid (8th), Anthony (7th), Abdul (6th), Demetrius (5th), Ferouza (4th), Hikmatulla (3rd), Maryam (3rd) Revan (2nd), Hasan (1st), Larita (1st), Aviella (pre-k) Abdulbaset(2nd) Dyana (4th) Soman (5th) Aiden (K) Fatima (K). Teachers of the month are Ms. LaPlatt (middle school) and Ms. Linda (pre-k).
7. Nurse Update – Nurse Lydia’s report was presented.

Action Items

Ms. Sesi motioned, Mr. Bajoka seconded and the board unanimously approved the following Action Items:

1. Personnel Report
2. November Financials

Extended Public Comment

During the course of the meeting, there was no public comment.

Comments from the Board

Ms. Hazimi- Its great to see more and more parents coming to building events. Keep it up. Hope everyone has a relaxing break.

Mr. Bajoka- thank you for the information tonight. Hope everyone has a great break. Merry Christmas and Happy New Year.

Ms. Sesi- Thank you for sharing the students of the month. I love seeing their excited faces on the students of the month post. Happy Holidays to everyone.

Future Meetings and Adjournment

The next meeting is now scheduled for January 25, 2023

Ms. Sesi moved to adjourn the meeting at approximately 7:30 p.m. and Mr. Bajoka seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi
Secretary