

KEYS GRACE ACADEMY

Minutes of the Regular Meeting of the Board of Directors held on Wednesday, August 31, 2022 at 7:00 p.m.

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held at KEYS Grace Academy.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie
Zainab Hazimi
Hillary Sesi
Edward Bajoka
Matthew Sharrak

Also present for the entire meeting: Nathan Kalasho

Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice

Dr. Alosachie called the meeting to order at 7:00 pm and roll call was taken.

Approval of Agenda and Meeting Minutes from Previous Board Meetings

Motion by Mr. Bajoka to approve the Agenda and the minutes from July 27th Regular Meeting, the motion was seconded by Hillary Sesi. The agenda for the meeting and the minutes from July 27, 2022 were unanimously approved by the Attending Members.

Public Comment

There was no public comment

Management Report (by Nathan Kalasho)

1. **Business Update** –
 - a. State Aid Note: Received earlier this month
 - b. Service Agreement with Detroit of Institute for Children
2. **Budget Update** –
 - a. We have a meeting in place for next week, September 8th, with Ms. Alvarez, who is the section 41 consultant. Our plan is to go over our ESL plans and build out budgets for both Section 41 and Section 41b
 - b. Financials- presented and discussed.
 - c. ESSER III- Submitted modifications based on meaningful consultation effort with stakeholders. As previously shared, parents would like to see an increase in direct tutoring and additional instruction.

- d. Consolidated Application was submitted, except for Title III-Immigrant, which has not yet opened
3. **Personnel Report**
 - a. Presented board with the personnel report

Information Items

1. Professional Learning Schedule- Staff returned August 25th and 26th for PD. Teachers had the opportunity to get trained in iReady data and analysis for the upcoming year, since we are moving to a schoolwide data driven curriculum. We also discussed teachers putting up data walls in their classrooms to help them plan and keep students on track. Teachers also had Lexia core 5 training. This is geared to help students accelerate in reading as well as mitigating any learning loss. Middle School teachers were trained on the xello platform. Xello is a college readiness and career software that guides them to future careers. The first week of school went extremely well. The teachers were well prepared and welcoming. Students were eager to return. The principals had the building running smoothly. This week, we had approximately 400 students daily and we are continuing to enroll.
2. Parent Seminar- We will have a parent orientation for Afghan parents. We will have a social worker and refugee coordinator with us from the ACC. The social worker will talk about mental health wellbeing in the new mainstream of Michigan - this will also be related to school and student issues. Parents will get a tour of the building and meet with their child's teacher.
3. Head Count- approximately 455 students enrolled in K-8 and 16 enrolled in Pre-K.
4. Music Room- we started applying the sound treatments. We anticipate the room to be completed sometime in October. Most of the instruments have been ordered and some have already shipped
5. PA System- The new PA system is up and running. We are working on a few glitches like sound and making it two-way.
6. Art Room- The art room is completed and in full use. The new art teacher, Arianna, did a great job decorating her room and the students are enjoying the class
7. ECF Round Three- All chromebooks and hotspots that were received in July and August have been tagged. They will be distributed as needed. Our ECF was approved for an additional 90 chromebooks and 50 hotspots.
8. Pre-K Play Structure- We are in the process of looking at purchasing a new playground specifically for Prek. We are in the beginning stages of the process. We are reviewing the rules and regulations that need to be implemented before creating a blueprint. We anticipate the cost will be about 40,000 total with the fence and ground.

Action Items

Ms. Hazimi motioned, Mr. Bajoka seconded and the board unanimously approved the following Action Items:

1. Personnel Report
2. Monthly Financials

3. DIC agreement

Extended Public Comment

During the course of the meeting, there was no public comment.

Comments from the Board

Dr. Alosachie- So happy to welcome everyone back for another school year. Also happy to hear that the first week went well.

Mr. Bajoka- Welcome back to all the staff and the students. I want to wish everyone a great year.

Ms. Sesi- The prek play structure sounds exciting. Nice to see the data walls going up.

Ms. Hazimi- Happy to hear about the hiring of a new nurse. Sounds like she is going to fit right in

Mr. Sharrak- Agree with everyone. Hope the students have an amazing year.

Future Meetings and Adjournment

The next meeting is scheduled for September 28, 2022.

Dr. Alosachie moved to adjourn the meeting at approximately 7:50 p.m. and Mr. Bajoka seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi
Secretary