

## KEYS GRACE ACADEMY

### **Minutes of the Regular Meeting of the Board of Directors held on Wednesday, November 30, 2022**

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held at KEYS Grace Academy.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie  
Zainab Hazimi  
Edward Bajoka  
Hillary Sesi

Absent with notice: Matthew Sharrak  
Also present for the entire meeting: Nathan Kalasho

#### **Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice**

Dr. Alosachie called the meeting to order at 7:00 pm and roll call was taken.

#### **Approval of Agenda and Meeting Minutes from Previous Board Meetings**

Motion by M. Sesi to approve the Agenda and the minutes from November, 2022 Regular Meeting, the motion was seconded by Mr. Bajoka. The agenda for the meeting and the minutes from November 2<sup>nd</sup> were unanimously approved by the Attending Members.

#### **Public Comment**

There was no public comment

#### **Management Report** (by Nathan Kalasho)

1. **Business Update** –
  - a. We held an introductory meeting with OS newcomer consultant. We are very happy about the plan in place, and the ELL staff is coordinating regular visits to support our EL program and students.
  - b. Also held an introductory meeting with Madison’s new superintendent. The meeting was great, as we went over several items. We set up a quarterly schedule for updates.
  - c. We received a FOIA request on some federal programs. Our FOIA representative will respond.
2. **Budget Update** –
  - a. 41b- we received a note from the MDE consultant that our budget approval is being pushed. Hope to have more news at next meeting.

- b. ESSER III- We intent to modify the after school programing costs to reflect more accurate costs for the duration. We also intent to modify line item amounts to reflect final costs.
  - c. Financials- October financials presented.
3. **Personnel Report**
- a. Presented board with the personnel report

### **Information Items**

1. Index Data- HIGHLIGHTS: we have tripled ELA proficiency from 2017 to 2022, and increased Math from 0 to 2%. Our index is 28.53, which is a 37% increase from our last index in 2018-19, and 20% higher than the bottom 5% threshold. As a primarily ESL program, we demonstrated 58.5% growth from WIDA takers in one or more focus areas for the last two years. These growth measurements have been on pace or at greater pace than statewide results (using 2020-2021 data). We have demonstrated steady growth while we continue to service a 99.5% low income, 82% ELL, 51% poverty school population. Last years numbers also account for the 50+ refugee students who were required to take WIDA screeners, the WIDA test, and MSTEP Math, despite being in the country for only 4-5 months. Overall, we are showing good progress, despite the pandemic. We believe this year we will demonstrate an even greater acceleration of growth
2. After School Programming Update - It started Nov 14th, Monday-Thursday for MS only. We have a total of 65 students attending the program. All of the low level WIDA students attend tutoring. It is academic and we're offering physical activity (basketball and volleyball). The students attending sports must also attend the tutoring session. We are continuing to add students
3. Virtual Learning Update - We currently have 11 students enrolled in virtual learning. MS students are using edgenuity as their primary platform for learning. Elementary students are using iready (math and reading) and lexia. The teacher works w the students daily to assist and support student learning throughout the day
4. Attendance Numbers - presented
5. Events & Activities -
  - Nov 1st , we had a staff PD "WhyTry". WhyTry is an evidence based social and emotional learning program that has proven to be a successful intervention tool in a variety of settings and age groups.
  - November 4th, 1<sup>st</sup> and 2<sup>nd</sup> grades had a field trip to Blake's Orchard.
  - Nov. 8th, we had a staff PD to go over KALPA and DRA testing. KALPA is a professional development tracking system. DRA is an individually administered assessment of student reading proficiency. DRA allows teachers to determine each student's instructional level for reading and provides a method for evaluating their individual reading growth over time.
  - 14th-18<sup>th</sup> We had a successful scholastic book fair at the school.
  - 18<sup>th</sup> Elem had a movie and pj day
  - 21<sup>st</sup> 3<sup>rd</sup> grade went on a field trip to the Henry Ford Museum
  - 22<sup>nd</sup> Admin provided Bundt cakes to all KEYS employees for Thanksgiving
  - 23rd-25<sup>th</sup> Thanksgiving break

- 30<sup>th</sup> Shelter drill
6. Students and Teacher of the Month – Presented Students of the Month. Teachers of the month are Katelyn Valliere (elementary) and Brian Ziegler (middle).
  7. Nurse Update – Nurse Lydia’s report was presented.

### **Action Items**

Ms. Hazimi motioned, Mr. Bajoka seconded and the board unanimously approved the following Action Items:

1. Personnel Report
2. October Financials

### **Extended Public Comment**

During the course of the meeting, there was no public comment.

### **Comments from the Board**

Dr. Alosachie- thank you for all the information tonight

Mr. Bajoka- great to see the progress being made.

Ms. Hazimi- I think we need to highlight this growth by our students. They have faced a lot of obstacles, and these gains are nice to see.

Ms. Sesi- agree with everyone. Progress is getting better. With the additional support staff, I hope to see even more. Thank you for all the info.

### **Future Meetings and Adjournment**

The next meeting is now scheduled for December 21, 2022

Dr. Alosachie moved to adjourn the meeting at approximately 8:17 p.m. and Mr. Bajoka seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi  
Secretary

