

## **KEYS GRACE ACADEMY**

### **Minutes of the Regular Meeting of the Board of Directors held on Wednesday, May 25<sup>th</sup> at 7:00 p.m.**

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held at 27321 Hampden St. Madison Heights, MI 48071.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie  
Hillary Sesi  
Edward Bajoka  
Matthew Sharrak

Absent with notice: Zainab Hazimi

Also present for the entire meeting: Nathan Kalasho

### **Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice**

Dr. Alosachie called the meeting to order at 7:00 pm and roll call was taken.

### **Approval of Agenda and Meeting Minutes from Previous Board Meetings**

Motion by Mr. Bajoka to approve the Agenda and the minutes from April 27<sup>th</sup> Regular Meeting, the motion was seconded by Mr. Sharrak. The agenda for the meeting and the minutes from April 27<sup>th</sup> meeting were unanimously approved by the Attending Members.

### **Public Comment**

There was no public comment

### **Management Report** (by Nathan Kalasho)

1. **Business Update** –
  - a. Building-
    - i. Music Room- Maintenance took specs of size for sound proof. To apply in July.
    - ii. Art Room- Plans to transform the teachers lounge, which already has a sink, as an art classroom for elementary.
2. **Budget Update** –
  - a. May State Aid and Financials- presented and discussed with the board
  - b. ESSER II and ESSER III- modifications made per MDE request and presented to the board. There is still approximately \$800,000 left to budget in ESSER III. We

will utilize the Summer break to consult and survey with stakeholders on finalizing our needs-based assessment and remaining budget items.

- c. ECF Application Round III- Submitted an application for remaining devices needed for newly enrolled students and for support staff needing electronic and virtual access during Summer programming.
  - d. Legislative Updates- the revenue conference reported higher than anticipated revenue. At this point, the executive, senate, and house still have different proposals, particularly with state aid and additional support funding. We expect a final budget in July.
3. **Personnel Report**
- a. Mr. Kalasho presented the board with the personnel report.

### **Information Items**

1. Virtual Learning- attendance report was presented.
2. Summer School Program- Current numbers project approximately 200 elementary students to participate at least for some duration of the summer programming. Still finalizing numbers on middle school participation.
3. Students and Teacher of the Month- Shared students of the month. Bruce Bentley, PE and Middle School Counselor was awarded with teacher of the month.
4. Events- Shared previous and upcoming events with the board: Field Trips, Teacher Appreciation Week, Safari Playground, Picnic with Parents, Field Days, Graduations  
Teacher appreciation week was the first week in May and we honored our staff daily by doing something diff every day. We provided lunch, coffee, gift cards, and donuts to all staff.  
3<sup>rd</sup> grade went to the Henry Ford museum  
2<sup>nd</sup> grade will be going to the zoo on June 6th  
4<sup>th</sup> will be going to urban adventure on Thursday  
MS will be going on field trips next month.  
Next month we will have field dayS, prek graduation, KG graduation, and 8<sup>TH</sup> Grade graduation. Wildlife Safari Assembly presented to elementary students on May 16<sup>th</sup> and MS on May 23. We held a Parent Picnic on the 20<sup>th</sup> to honor all KEYS Families. Turnout was great and everyone enjoyed the morning with their families. We provided baskets filled with pastries, and tea for the parents.
5. 5. Curriculum 22-23 Purchases- curriculum team is continuing to look through all of our resources to decide what to renew and what to discontinue using. Final decisions for renewals or non-renewals will be made on June 10<sup>th</sup>
6. 2022-23 ESL and Title III Handbook- presented. Done in collaboration with our Admin and ESL team and Oakland Schools
7. Updated KEYS Pre-K Parent Handbook- presented. Done by Dr. Najor and Ms. Deeb-Hamame
8. Oakland County Covid Update- County Covid Data presented. School Nurse report also presented.

### **Action Items**

Mr. Bajoka motioned, Ms. Sesi seconded, and the attending members of the board unanimously approved the following Action Items:

1. Personnel Report
2. Curriculum Renewals
3. 2022-23 ESL and Title III Handbook
4. KEYS Pre-K Parent Handbook

### **Extended Public Comment**

During the course of the meeting, there was no public comment.

### **Comments from the Board**

Dr. Alosachie- Thank you to the ESL team for their work on the new handbook. Sure the kids are looking forward to all the end of year activities

Mr. Bajoka- congratulations to the students and teacher of the month. Well deserved. Hoping for a smooth end of year.

Ms. Sesi- saw pictures of the picnic event. Really cool. Hope to do it every year.

Mr. Sharrak- Ditto what everyone said. Thank you for all the information tonight.

### **Future Meetings and Adjournment**

The next meeting is scheduled for June 29<sup>th</sup>.

Dr. Alosachie moved to adjourn the meeting at approximately 8:10 p.m. and Mr. Bajoka seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,