

## KEYS GRACE ACADEMY

### **Minutes of the Regular Meeting of the Board of Directors held on Wednesday, March 30<sup>th</sup> at 7:00 p.m.**

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held at 27321 Hampden St. Madison Heights, MI 48071.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie  
Hillary Sesi  
Edward Bajoka  
Zainab Hazimi

Absent with notice: Matthew Sharrak

Also present for the entire meeting: Nathan Kalasho

### **Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice**

Dr. Alosachie called the meeting to order at 7:00 pm and roll call was taken.

### **Approval of Agenda and Meeting Minutes from Previous Board Meetings**

Motion by Mr. Bajoka to approve the Agenda and the minutes from March 2<sup>nd</sup> Regular Meeting, the motion was seconded by Ms. Hazimi. The agenda for the meeting and the minutes from March 2<sup>nd</sup> meeting were unanimously approved by the Attending Members.

### **Public Comment**

There was no public comment

### **Management Report** (by Nathan Kalasho)

#### **1. Business Update –**

##### **a. Building-**

- i. MDE Guidance on infrastructure projects- after a discussion with MDE’s ESSER consultant, we have been given guidance that we are not allowed to use ESSER funding on infrastructure, due to language in federal law regarding entity access. We have sought out additional guidance from board attorneys on what would apply. For now, we have stopped the bidding on our playground and have removed all infrastructure items in our budgets.
- ii. Music Room- we are hoping to finalize the move of the Music room to the current ESL-Library in early Summer. We have budgeted funds in ESSER for band equipment for after school and summer programming.

- b. Food Service
  - i. We have received information that current meal reimbursement rates will be cut significantly, due to the USDA waiver not being extended. We will begin working on best vendors and practices, as this will be a significant revenue cut.
- 2. **Budget Update** –
  - a. March State Aid and February financials were shared. Nathan gave a preview of budget amendments to be presented to board in April.
  - b. Section 41 follow up- held a very productive follow up meeting. Our Plan was approved. Plan was shared
  - c. ESSER II and III modifications- shared with board.
- 3. **Personnel Report**
  - a. Mr. Kalasho presented the board with the personnel report. Resignations: middle school para, middle school writing, two elementary translators. Hires: two paraprofessionals, one translator.

### **Information Items**

- 1. Virtual Learning- attendance report was presented. Still have very high attendance for our virtual students.
- 2. Students and Teacher of the Month- presented. Ms. Tiedje, 5<sup>th</sup> grade teacher, was awarded as teacher of the month. All students of the month were awarded with a \$25 gift card
- 3. Events- Wild Safari assembly, 3<sup>rd</sup> grade field trip to Henry Ford Museum, Culture Day April 1<sup>st</sup>, Spring Break April 4-8, PSAT on April 13<sup>th</sup> and M-STEP throughout the month.
- 4. Oakland County Covid Update- County Covid Data presented. School Nurse report also presented.

### **Action Items**

Ms. Sesi motioned, Mr. Bajoka seconded, and the attending members of the board unanimously approved the following Action Items:

- 1. Approval of the personnel report

### **Extended Public Comment**

During the course of the meeting, there was no public comment.

### **Comments from the Board**

Dr. Alosachie- Unfortunate to hear about playground delay. Hope to free up funds to pay for it from General.

Mr. Bajoka- excited for the kids – field trips and assemblies are important

Ms. Sesi- likes the Section 41 plan. Will benefit our school tremendously

Ms. Hazimi- agree with what everyone said. Hope everyone enjoys their break.

**Future Meetings and Adjournment**

The next meeting is scheduled for April 27<sup>th</sup>.

Dr. Alosachie moved to adjourn the meeting at approximately 7:45 p.m. and Ms. Hazimi seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,