

## **KEYS GRACE ACADEMY**

### **Minutes of the Regular Meeting of the Board of Directors held on Wednesday, March 2<sup>nd</sup> at 7:00 p.m.**

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held at 27321 Hampden St. Madison Heights, MI 48071.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie  
Hillary Sesi  
Edward Bajoka

Absent with notice: Zainab Hazimi and Matthew Sharrak

Also present for the entire meeting: Nathan Kalasho

### **Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice**

Dr. Alosachie called the meeting to order at 7:00 pm and roll call was taken.

### **Approval of Agenda and Meeting Minutes from Previous Board Meetings**

Motion by Mr. Bajoka to approve the Agenda and the minutes from January 26<sup>th</sup> Regular Meeting, the motion was seconded by Ms. Sesi. The agenda for the meeting and the minutes from January 26<sup>th</sup> meeting were unanimously approved by the Attending Members.

### **Public Comment**

There was no public comment

### **Management Report** (by Nathan Kalasho)

1. **Business Update** –
  - a. Building-
    - i. Partners in Architecture have shared their engagement letter with us, which includes language on bidding. We forwarded the letter to board counsel for approval, which they have.
    - ii. Parking Lot- some big potholes in parking lot were temporarily fixed with asphalt.
2. **Budget Update** –
  - a. Governor’s Executive Budget Proposal Highlights- shared
  - b. February state aid and January financials were presented.

- c. Section 41 meeting- we held an initial meeting with MDE on section 41. We have begun drafting a new plan, tailored towards ESL/Bilingual endorsements for our staff.
3. **Personnel Report**
    - a. Mr. Kalasho presented the board with the personnel report. 2<sup>nd</sup> MS writing teacher hired to address learning loss stemming from pandemic, two elementary paras hired, and 3<sup>rd</sup> reading specialist hired to address learning loss stemming tom pandemic.

### **Information Items**

1. Virtual Learning- attendance report was presented.
2. Students and Teacher of the Month- presented. All students of the month were will be awarded with a \$25 gift card. Mr. Drew Najor, ESL teacher, was awarded Teacher of the Month
3. Open Enrollment- To begin on April 1<sup>st</sup> until April 30<sup>th</sup>.
4. Events- PD's on March 28 and 29 for staff. Field trips to begin in April.
5. Oakland County Covid Update- County Covid Data presented. School Nurse report also presented.

### **Action Items**

Ms. Sesi motioned, Mr. Bajoka seconded, and the attending members of the board unanimously approved the following Action Items:

1. Approval of the personnel report
2. Approval of the PiA Engagement Letter

### **Extended Public Comment**

During the course of the meeting, there was no public comment.

### **Comments from the Board**

Dr. Alosachie- Thank you for all of today's information.

Mr. Bajoka- ditto what Dr. Ramy said

Ms. Sesi- likes the governors proposals. Hopes most of it passes.

### **Future Meetings and Adjournment**

The next meeting is scheduled for March 30<sup>th</sup>.

Dr. Alosachie moved to adjourn the meeting at approximately 7:33 p.m. and Mr. Bajoka seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,