

KEYS GRACE ACADEMY

Minutes of the Regular Meeting of the Board of Directors held on Wednesday, December 15 at 7:00 p.m.

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held at 27321 Hampden St. Madison Heights, MI 48071.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie
Zainab Hazimi
Hillary Sesi
Matthew Sharrak

Absent with notice: Edward Bajoka

Also present for the entire meeting: Nathan Kalasho

Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice

Dr. Alosachie called the meeting to order at 7:00 pm and roll call was taken.

Approval of Agenda and Meeting Minutes from Previous Board Meetings

Motion by Ms. Hazimi to approve the Agenda and the minutes from November 17th Regular Meeting, the motion was seconded by Mr. Sharrak. The agenda for the meeting and the minutes from November 17th meeting were unanimously approved by the Attending Members.

Public Comment

There was no public comment

Management Report (by Nathan Kalasho)

1. **Business Update** –
 - a. Building-
 - i. Wasn’t initially the plan, but the main floor and 2nd floor tile was completed far ahead of schedule.
 - ii. Key Card Installation is scheduled to begin during Winter Break
 - iii. PA System- we are requesting the approval from the board to seek out vendors for a new PA system, as the current quotes have all been very high.
2. **Budget Update** –
 - a. 2022 Consolidated Application- Submitted. We expect approval before the end of the month. Then we can draw down funds for costs that have already been spent

- b. ESSER II- Approved. We have added a number of items based off of the admin's needs assessment. We anticipate needing to amend this several times over the course of the year. ESSER III was also budgeted and submitted, but not yet approved.
 - c. December State Aid and Financials were presented and discussed with the board.
3. **Personnel Report**
- a. Mr. Kalasho presented the board with the personnel report. Two new paras were hired. We are still actively looking for: 2nd Phys Education Teacher, Middle School Dean, Social Worker, and a few more paraprofessionals.

Information Items

1. Virtual Learning- another good month. 46 students currently working remotely through the edgenuity, monitored by an instructor.
2. Stakeholder Surveys on ESSER and Vaccine Clinic- presented the board with data from the surveys. Highlights include: 44% of families surveyed were interested in partaking in a vaccine clinic. 56% of families surveyed were not interested. Families overwhelmingly feel that the academy needs to address the learning loss suffered during Covid, as well as social, emotional well-being (85%). Most families prefer to see their child assisted through tutoring or summer school programs provided by the district. About 3% of families were interested in volunteering and 92% asked for additional counseling. Overall parents were most concerned about the learning loss during the pandemic and are asking for additional social emotional support.
3. Students and Teacher of the Month- presented. All students of the month were awarded with a \$25 gift card. Ms. Linda was the teacher of the month.
4. Curriculum Development- KG curriculum complete. Next meeting is in January.
5. Events- Currently in Winter Spirit Week, with crafts planned throughout the week. Staff had ALICE training with the Madison Heights Police Department. ACC and ACCESS have been supporting our students with counseling the last couple of weeks.
6. Chromebooks and Teacher Devices- ECF approved chromebooks were delivered earlier this month, and staff also received their new work stations/laptops.
7. School Covid Data- presented to the board. Continue to update our log on our website pop-up
8. Oakland County Covid Update- latest weekly update was presented to the board.

Action Items

Ms. Sesi motioned, Ms. Hazimi seconded and the attending members of the board unanimously approved the following Action Items:

1. Approval of the personnel report- Hiring of two new paraprofessionals
2. PA System- approval to seek more quotes
3. Vaccine Clinic- approval to conduct a vaccine clinic if the numbers are sufficient and if the scheduling meets the needs of families.

Extended Public Comment

During the course of the meeting, there was no public comment.

Comments from the Board

Dr. Alosachie- great to hear about the new chromebooks and teacher laptops. Hope everyone stays safe over the Holidays

Ms. Hazimi- Happy Holidays to everyone celebrating. Hoping

Ms. Sesi- Please keep us posted on any new updates or scheduling of the vaccine clinic. Merry Christmas everyone

Mr. Sharrak- Merry Christmas. Hope everyone has a relaxing break.

Future Meetings and Adjournment

The next meeting is scheduled for January 26, 2022.

Dr. Alosachie moved to adjourn the meeting at approximately 7:50 p.m. and Ms. Sesi seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,