

## KEYS GRACE ACADEMY

### **Minutes of the Regular Meeting of the Board of Directors held on Wednesday, November 17 at 7:00 p.m.**

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held at 27321 Hampden St. Madison Heights, MI 48071.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie  
Zainab Hazimi  
Hillary Sesi

Absent with notice: Edward Bajoka and Matthew Sharrak

Also present for the entire meeting: Nathan Kalasho

### **Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice**

Dr. Alosachie called the meeting to order at 7:00 pm and roll call was taken.

### **Approval of Agenda and Meeting Minutes from Previous Board Meetings**

Motion by Ms. Hazimi to approve the Agenda and the minutes from October 27<sup>th</sup> Regular Meeting, the motion was seconded by Ms. Sesi. The agenda for the meeting and the minutes from October 27, 2021 were unanimously approved by the Attending Members.

### **Public Comment**

There was no public comment

### **Management Report** (by Nathan Kalasho)

1. **Business Update** –
  - a. Building-
    - i. The carpet that was previously inspected was removed and replaced with tile, except in the fishbowl and hallway. This took place in the lower elementary wing.
    - ii. We are currently looking at options for the main wing and 2<sup>nd</sup> level. The vinyl tile is in bad shape and needs to be replaced.
2. **Budget Update** –
  - a. 2022 Consolidated Application- Available. Investment plan and admin team have already budgeted many items, but will begin filling out the applications and getting them submitted.

- b. November state aid and financials were presented. Still awaiting approval of special funds, such as Section 41.
3. **Personnel Report**
  - a. Mr. Kalasho presented the board with the personnel report. We are looking to hire a Middle School Dean/Counselor whose duties will be combined. Counselor duties will be shared with Mr. Bentley.

### **Information Items**

1. Virtual Learning- attendance report was presented
2. Students and Teacher of the Month- presented. All students of the month were will be awarded with a \$25 gift card. Ms. Dewitt, 1<sup>st</sup> grade, is teacher of the month.
3. Curriculum Development- 3 meetings completed done. Kindergarten Science Unit will be completed before Thanksgiving
4. November Events- Planetarium visited on 11/16 and presented to all grades. Conferences are scheduled for tomorrow, as well as family seminars to get input on what they would like to see improved, changed or added as part of the academy's ESSER investment plan. "Mad Science" will also be visiting tomorrow and will be presenting to Kindergarten and 1<sup>st</sup> grade. They will remain at the school during the parent engagement segment. We are scheduling a book fair and hope to have it in place before Winter Break.
5. Oakland County Covid Update- County Covid Data presented. School Nurse report also presented. Unfortunately, the county trends we saw last month are no longer trending. Cases across all age groups are starting to rise.

### **Action Items**

Ms. Hazimi motioned, Ms. Sesi seconded and the attending members of the board unanimously approved the following Action Items:

1. Approval of the personnel report-posting of Dean/Counselor Position

### **Extended Public Comment**

During the course of the meeting, there was no public comment.

### **Comments from the Board**

Dr. Alosachie- Excited to hear about the family night tomorrow.

Ms. Sesi- another counselor for the middle schoolers would be really beneficial.

Mz. Hazimi- Happy Thanksgiving to everyone

### **Future Meetings and Adjournment**

The next meeting is scheduled for December 15, 2021.

Dr. Alosachie moved to adjourn the meeting at approximately 7:35 p.m. and Ms. Hazimi seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,