

## **KEYS GRACE ACADEMY**

### **Minutes of the Regular Meeting of the Board of Directors held on Wednesday, September 29, 2021 at 7:00 p.m.**

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held at KEYS Grace Academy.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie  
Zainab Hazimi  
Hillary Sesi

Absent with notice: Matthew Sharrak and Edward Bajoka

Also present for the entire meeting: Nathan Kalasho

### **Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice**

Dr. Alosachie called the meeting to order at 7:00 pm and roll call was taken.

### **Approval of Agenda and Meeting Minutes from Previous Board Meetings**

Motion by Ms. Sesi to approve the Agenda and the minutes from September 1<sup>st</sup> Regular Meeting, the motion was seconded by Ms. Hazimi. The agenda for the meeting and the minutes from September 1, 2021 were unanimously approved by the Attending Members.

### **Public Comment**

There was no public comment

### **Management Report** (by Nathan Kalasho)

#### **1. Business Update –**

##### **a. Building-**

- i. Closing took place on 9/22/21
- ii. Environmental water inspection was taken after maintenance noticed some water in basement. Water did reach some materials and furniture. Awaiting results. EMC was notified and we are awaiting their recommendations. Maintenance indicated that crawl space has its own sump pump that needs to be replaced.
- iii. Future Projects- Playground discussions continue. We have asked for another design.

##### **b. Transportation**

- i. We are providing full transportation for all after school activities, including intramural sports.
2. **Budget Update** –
  - a. 2022 Consolidated Application- still not available. We are expecting budget to become available in October or early November.
  - b. ESSER and other Federal Funds- Remaining ESSER II budget was allocated. INVESTMENT Plan team has begun budgeting. We have received new allocations for Title III and Section 41.
  - c. Audit- expected to be completed in next few weeks.
3. **Personnel Report**
  - a. Mr. Kalasho presented the board with the personnel report. 3 new hires, including Phys Ed teacher and two paraprofessionals. Still seeking for an additional physical education teacher and additional special education teacher .

### **Information Items**

1. Assessment Data: assessment data- all testing will be completed by Oct 13th. The data team will be meeting on the 15th to go over the information and create an action plan according to the data
2. Virtual Learning- All students have logged onto platform. Teacher assigned to monitor progress and communicate with students/families
3. Attendance- all virtual attendance requirements are being met
4. Upcoming Classroom Activities- Halloween parties, PreK field trip, and possibly an assembly. Count Day is next Wednesday, which is also picture day.
5. Classroom Furniture- Still awaiting K-2 classroom furniture. Maintenance has noticed that some of the desks are fragile. We have sent an email to company asking for replacement desks for those that have broken.
6. Oakland County Covid Update- Mr. Kalasho provided the board with the school covid numbers and latest county data.

### **Action Items**

Ms. Sesi motioned, Ms. Hazimi seconded and the attending members of the board unanimously approved the following Action Items:

1. Approval of the personnel report

### **Extended Public Comment**

During the course of the meeting, there was no public comment.

### **Comments from the Board**

Dr. Alosachie- Good luck next week!

Ms. Hazimi- Thank you for the information.

### **Future Meetings and Adjournment**

The next meeting is scheduled for October 27 2021.

Dr. Alosachie moved to adjourn the meeting at approximately 7:40 p.m. and Mr. Sharrak seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,