

KEYS GRACE ACADEMY

Minutes of the Regular Meeting of the Board of Directors held on Wednesday, July 28, 2021 at 7:00 p.m.

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held at KEYS Grace Academy.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie
Zainab Hazimi
Hillary Sesi
Edward Bajoka

Absent with notice: Matthew Sharrak

Also present for the entire meeting: Nathan Kalasho, Natalie Deeb, and Dr. Zena Najor

Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice

Dr. Alosachie called the meeting to order at 7:07 pm and roll call was taken.

Approval of Agenda and Meeting Minutes from Previous Board Meetings

Motion by Mr. Bajoka to approve the Agenda and the minutes from June 30th Regular Meeting, the motion was seconded by Hillary Sesi. The agenda for the meeting and the minutes from June 30, 2021 were unanimously approved by the Attending Members.

Public Comment

There was no public comment

Management Report (by Nathan Kalasho)

1. **Business Update** –
 - a. Building- Building Inspection took place today. Inspector highlighted only minor repairs and said he most likely won’t have to come back. Expect new certificate of occupancy in a few weeks. Once that is secure, contract will be re-signed and sent to state.
 - b. Received a quote to replace carpet in northern wing-\$14,900.00. Requesting a second quote to only replace the corridor and hallways.
 - c. Transportation- Cariina software implementation is being finalized.
2. **Budget Update** –

- a. Keeping our eye on House appropriations bill that could affect federal funding. Receiving guidance from state and national leaders. Spoke to MDPS and MDPS counsel about the ramifications.
 - b. July State Aid- presented and discussed
 - c. June financials- presented and discussed.
 - d. ESSER II- budget was approved. Will begin purchasing approved items
3. **Personnel Report**
- a. Ms. Deeb presented the board with the personnel report

Information Items (By Natalie Deeb and Dr. Najor)

1. Ms. Deeb provided the board with the August PL week schedule to begin the week of August 16th.
2. Ms. Deeb discussed the staff surveys set to go out next week
3. Ms. Deeb discussed plans for the first week of school.
4. COVID-19 learning plans no longer have to be presented or approved, but we will continue providing the board with information and school safety protocols. As of now, we expect to remain flexible with masking. A final decision will take place on August 16th, along with other mitigation strategies.
5. Tech cutover- Scheduled for first week of August
6. USCIS Application- Application to service LPR families for the next two years. Sent over and waiting to determine possible approval and award. Set to receive a letter of recommendation from Congresswoman Slotkin

Action Items

Ms. Sesi motioned, Mr. Alosachie Seconded and the board unanimously approved the following Action Items:

1. Election of 2021-2022 Officers
 - a. President- Dr. Alosachie
 - b. Vice President- Zainab Hazimi
 - c. Treasurer- Edward Bajoka
 - d. Secretary- Hillary Sesi
 - e. Trustee- Matthew Sharak
2. Resolution Appointing McKinney-Vento Homeless Liaison as Hillary Sesi
3. Resolution Appointing Freedom of Information Act Coordinator, Civil Rights Representative and Title IX representative as Edward Bajoka
4. Resolution Appointing Crisis Management Liaison as Zainab Hazimi
5. Approval of the Personnel Report

Extended Public Comment

During the course of the meeting, there was no public comment.

Comments from the Board

Dr. Alosachie- Thank you for all the information tonight

Mr. Bajoka- My son's school will most likely mandate masks...keep us apprised of any changes

Ms. Sesi- Hoping we receive the grant. Will be a big help for community members

Ms. Hazimi- Thank you for the information tonight.

Future Meetings and Adjournment

The next meeting is scheduled for August 25, 2021.

Dr. Alosachie moved to adjourn the meeting at approximately 7:40 p.m. and Ms. Sesi seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi
Secretary