

## KEYS GRACE ACADEMY

### **Minutes of the Regular Meeting of the Board of Directors held on Wednesday, June 30, 2021 at 7:00 p.m.**

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held virtually via Zoom, with meeting information posted on the agenda and academy website 24 hours in advance.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie  
Zainab Hazimi  
Hillary Sesi  
Edward Bajoka

Absent with notice: Matthew Sharrak

Also present for the entire meeting: Nathan Kalasho, Natalie Deeb, and Dr. Zena Najor

### **Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice**

Dr. Alosachie called the meeting to order at 7:00 pm and roll call was taken.

### **Approval of Agenda and Meeting Minutes from Previous Board Meetings**

Motion by Mr. Bajoka to approve the Agenda and the minutes from May 26<sup>th</sup> Regular Meeting and June 10<sup>th</sup> Special Meeting, the motion was seconded by Hillary Sesi. The agenda for the meeting and the minutes from May 26<sup>th</sup> & June 10<sup>th</sup> were unanimously approved by the Attending Members.

### **Public Comment**

There was no public comment

### **Management Report** (by Nathan Kalasho)

#### **1. Business Update –**

- a. Building- Fire Safety Inspection is scheduled for July 7<sup>th</sup>. We have also confirmed that a member of the architectural firm be on site. This is a requirement in order to get a new certificate.
- b. Getting ideas on Special Education wing, quotes on new windows, tile in northern wing where there is currently carpet.
- c. Playground- requesting board approval to engage Partners in Architecture in the planning/design of a new playground. This will be budgeted in our ESSER II grant application. Engagement letter presented.

- d. Food- presented a final 2020-21 budget and an initial 2021-22 budget for food appropriations.
2. **Budget Update** –
  - a. June State Aid- presented and discussed
  - b. Presented 2020-21 Final Budget
  - c. Presented 2021-22 Preliminary Budget, based off of latest legislative session.
  - d. Legislative Update- biggest news is that we expect to see a \$589 per pupil increase next year.
3. **Personnel Report**
  - a. Natalie Deeb presented the board with the personnel report

### **Information Items** (By Natalie Deeb and Dr. Najor)

1. End of Year Items
  - a. Dr. Najor gave a summary of the weekly attendance reports for June, which averaged more than 93%.
  - b. Ms. Deeb discussed the end of year events, including the field days, ice cream social, and 8<sup>th</sup> grade graduation.
  - c. Working on a new anti-racism plan and commitment and will present to board before start of school year.
2. ESSER II
  - a. School Improvement Team is finalizing the budget application for the initial allocation.
3. SIP
  - a. Presented current data and discussed
4. Program Evaluation Tool
  - a. Dr. Najor discussed the program evaluation tool currently being used

### **Action Items**

Ms. Sesi motioned, Ms. Hazimi seconded and the attending board members unanimously approved the following Action Items:

1. Resolution to abide by all school board bylaws, rules and regulations (No Changes)
2. Resolution to Approve Board agents to authorize and negotiate contracts with service providers and vendors/contractors (No Changes)
3. Resolution Appointing Principal Board Offices and Public Notice Posting Location as 27321 Hampden St. Madison Heights, MI 48071
4. Resolution Designating Local Newspaper in which Legal Notices are to be posted as C&G Madison Park News.
5. Resolution to appoint 2020-21 Parent Advisory Committee (PAC) Representative
6. Resolution Designating Bank Accounts for Deposit of State Aid Funds as current account at Bank of America
7. Resolution of the Board to Designate Account Signatory as Dr. Alosachie and Edward Bajoka

8. Resolution Designating KEYS to Monitor Account Activity & Perform Required Reporting

### **New Business**

Dr. Alosachie motioned, Mr. Bajoka seconded and the attending board members unanimously approved the following Action Items:

1. 2020-21 Final Budget, 2021-22 Preliminary Budget, 2020-21 Final Food Budget, and 2021-22 Preliminary Food Budget
2. 2021-2022 Board Meeting Schedule
3. Officer Appointment
4. Personnel Report
5. Playground Plan/Design Engagement

### **Extended Public Comment**

During the course of the meeting, there was no public comment.

### **Comments from the Board**

Dr. Alosachie- The kids are going to love the new playground. Excited

Mr. Bajoka- Can't believe we're already into the new year. Went by fast. Excited to see the new playground design

Ms. Sesi- Thank you to the admin for providing all the info tonight

Ms. Hazimi- Thank you to all, sorry for the background noise.

### **Future Meetings and Adjournment**

The next meeting is scheduled for July 28, 2021.

Dr. Alosachie moved to adjourn the meeting at approximately 7:45 p.m. and Mr. Bajoka seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi  
Secretary