

KEYS GRACE ACADEMY

Minutes of the Regular Meeting of the Board of Directors held on Wednesday, April 28, 2021 at 7:00 p.m.

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held virtually via Zoom, with meeting information posted on the agenda and academy website 24 hours in advance.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie
Edward Bajoka
Hillary Sesi

Also present for the entire meeting were Nathan Kalasho, Natalie Deeb and Dr. Zena Najor

Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice

Dr. Alosachie called the meeting to order at 7:00 pm and roll call was taken.

Approval of Agenda and Meeting Minutes from Previous Board Meeting

Motion by Dr. Alosachie to approve the Agenda, and to approve the meeting minutes of previous board meeting. The motion was seconded by Mr. Bajoka. Both the Agenda for the regular meeting and the Minutes of the Regular Meeting of the Board of Directors held on March 31st (copies of which had been provided to all of the members of the Board in advance of the meeting and uploaded to board site page) were unanimously approved by the Attending Members.

Public Comment

There was no public comment

Management Report (by Nathan Kalasho)

1. **Business Update** –
 - a. Building- LARA Inspector came out and checked the boilers. Gave a green slip (approval).
 - b. Phone Test and Turn up failed due to a lack of IP address. Informed Madison and Oakland of the issue. We will most likely need to do server migration, phone install and test and turn up simultaneously. Getting more information on next steps
 - c. Sensory- currently being utilized. Awaiting a few more pieces of furniture, but they did a good job with the room
 - d. Authorization Contract- Submitted final attachments to legal. Awaiting a final draft.

2. **Budget Update** –

- a. Nathan provided an update on the April state aid, which was significantly higher due to state adjustments of categoricals. Nathan went over March financials and the latest information on grants, including the preliminary spending plan for ESSER II and the Summer School grant application, which was turned in on April 15th.

3. **Personnel Report**

- a. Natalie Deeb presented the board with the personnel report.

Information Items (By Natalie Deeb and Dr. Najor)

1. Attendance Report

- a. Dr. Najor gave a summary of the weekly attendance reports.

2. Return to Learn Reports (by Natalie Deeb)

- a. Remote Learning- shared reports from homeroom teachers
- b. Monthly report from Nurse Trudy Jenkins. Covid case log is continuously being updated and posted on academy website pop-up page. Guidance change regarding quarantining (10 to 14 days).
- c. Covid Update- Dr. Najor shared the latest information from Oakland County. Cases seem to have plateaued. We are receiving guidance from the state on end-of-year events.

3. Purchases- Dr. Najor gave a brief overview of the iReady software and diagnostic

4. Upcoming Events

- a. Dr. Najor shared upcoming events, including Teacher Appreciation week, science fair, Staff Professional Learning, and ice cream social

Action Items

Dr. Alosachie motioned, Ms. Sesi seconded and the board unanimously approved the following Action Items:

1. Return to School Plan
2. Approval of personnel report

Extended Public Comment

During the course of the meeting, there was no public comment.

Comments from the Board

Dr. Alosachie- Happy to see that cases have stabilized. Looks like the new testing software will be beneficial

Mr. Bajoka- Happy Teacher Appreciation week

Ms. Sesi- Happy Teacher Appreciation week. Keep us posted on the science fair.

Future Meetings and Adjournment

The next meeting is scheduled for May 26, 2021.

Dr. Alosachie moved to adjourn the meeting at approximately 7:45 p.m. and Mr. Bajoka seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi
Secretary