

## KEYS GRACE ACADEMY

### **Minutes of a meeting of the Board of Directors held on Monday, August 31, 2015 at 7:00 p.m.**

A special meeting of the Board of the Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held in the General Office of KEYS Grace Academy located at 27321 Hampden Street, Madison Heights, Michigan.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout the meeting:

Mr. Chris Kattola, President

Dr. Ramy Alosachie, Vice-President

Mrs. Mae Kouza, Treasurer

Farah Anoni and Zainab Hazimi were not in attendance.

Also present for the entire meeting was Nathan Kalasho, Rhonda Foumia, and Michael Khalil.

### **Call to Order; Roll Call; Confirmation of Quorum; Waiver of Notice**

Chris called the meeting to order at 7:02 p.m. and roll call was taken. Chris confirmed that a quorum was present. All of Attending Members waived prior notice of the meeting, both expressly at the beginning of the meeting and by way of their attendance at the meeting (without any objection to the meeting). Farah Anoni and Zainab Hazimi waived prior notice of the meeting in writing.

Mae Kouza acted as recording secretary for the meeting.

### **Approval of Agenda and Approval of Meeting Minutes from Initial Board Meeting**

Motion by Chris and seconded by Ramy. Both the agenda for the meeting and the Minutes of a Meeting of the Board of Directors Held July 29, 2015 (copies of which had been provided to all of the members of the Board in advance of the meeting) were unanimously approved by the Attending Members.

Chris confirmed that notice of the meeting and the proposed agenda had been posted in accordance with the requirements of the Open Meetings Act.

### **Public Comment**

No members of the public were in attendance at the time of the public comment portion of the meeting.

## **Business Management Report**

1. Organizational Structure- Nathan Kalasho “Mrs. Lisa Mansour is the principle and Dr. Zena Najor is the assistant principle who have been conducting meetings and reviews with teaching staff”
2. KEYS is expecting a total of 275-300 students in their K-8 program: The Academy expects Title 1, Title II, and Title III money in February of 2016. Nathan also stated the Academy will receive Section 31a which is dedicated to free and/or reduced breakfast and lunch
3. The Academy will no longer support 9<sup>th</sup>-12<sup>th</sup> grade at this time as enrollment was insufficient in these grade levels to operate.
4. The Academy will use Atlas Rubicon that is provided through Oakland Schools as Main resource for all subjects. In addition to this we selected an authentic reading program offered by Scholastic and a math program through Singapore Math.

## **Information Items**

The Academy has been receiving the criminal history reports for all employees and person who will be at the Academy.

## **Parent Night**

During Parent Night we plan to invite parents and students in the evening to go over curriculum, Teacher expectations, parent expectations, student expectations, Homework policy, the behavioral matrix, and school procedures.

## **Extended Public Comment**

During the course of the meeting, there was no general public.

## **Comments from the Board**

None of the Attending Members had any comments that had not already been expressed.

## **Future Meetings and Adjournment**

Next meeting is scheduled for Wednesday September 30<sup>th</sup>. There being no further business to discuss, Chris moved to adjourn the meeting and Ramy seconded that motion, which the Attending Members unanimously approved.

Chris adjourned the meeting at approximately 7:55 p.m.

Respectfully submitted,

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•[name]•,  
Temporary Recording Secretary

Attest:

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Ramy Alosachie,  
Vice-President