

## KEYS GRACE ACADEMY

### **Minutes of Regular Meeting of the Board of Directors held on Wednesday March 27, 2019 at 7:00 p.m.**

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held in the Library of KEYS Grace Academy located at 27321 Hampden Street, Madison Heights, Michigan.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Mr. Chris Kattola, President  
Ms. Zainab Hazimi, Secretary  
Mr. Edward Bajoka

Dr. Ramy Alosachie and Farah Anoni were not in attendance.

Also present for the entire meeting was Nathan Kalasho.

### **Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice**

Chris called the meeting to order at 7:04 and roll call was taken.

### **Approval of Agenda and Meeting Minutes from Previous Board Meeting**

Motion by Chris to approve the Agenda and to approve the meeting minutes of previous board meeting. The motion was seconded by Edward. Both the Agenda for the regular meeting and the Minutes of the Regular Meeting of the Board of Directors held on February 27, 2019 (copies of which had been provided to all of the members of the Board in advance of the meeting) were unanimously approved by the Attending Members.

### **Management Report** (by Nathan Kalasho)

1. **Budget Update** –
  - a. Nathan updated the board with adjusted FTE numbers. There was also an adjustment made 31a allocations, but this is expected to revert back by April
2. **Staffing Update** – Nathan updated the board on staffing: a new health teacher at the MS and a new paraprofessional for KG

### **Information Items**

1. **Software Agreement:** Nathan presented the board with a proposal from EDInsight to provide software compatible with administered assessments. Chris asked if this agreement would be for this year or the following. Nathan answered that the

- software is for the 19-20 school year, but that EDInsight would begin now by putting together school data.
2. NWEA: All NWEA testing, including make-up testing, is scheduled to be completed this week.
  3. Newsletter: Nathan presented the board with a copy of the newsletter. Some of the highlights: March Events and field trips  
3/4-3/8 Book Fair  
3/7 Parent Conferences  
3/12 Wax Museum presented by 4th and 5th grade  
3/15 No school students/staff PL. All instructional staff at KEYS are now SIOP trained  
3/20, 3/22, and 3/28 MS to visit Charles Wright Museum of African American History  
3/22 Science Fair  
Upcoming:  
3/29 Culture Day & Assyrian/Babylonia New Year Celebrations  
April 1st-5th Spring Break  
4/19 No School  
4/22 Holiday Break  
4/25 Science Bowl  
4/26 Math Bowl
  4. Open Enrollment Period: Nathan reminded the board that the open enrollment period begins April 1<sup>st</sup> and runs through the month.

### **Action Items**

1. Chris motioned, Edward Seconded and the board unanimously approved the following new staff members: Ms. Lowe and Ms. Ereifej.
2. Chris motioned, Edward Seconded and the board unanimously approved the Data Software Agreement with EdInsight.

### **Extended Public Comment**

During the course of the meeting, there was no general public.

### **Comments from the Board**

Chris wished the board members and Nathan a nice Spring Break.

### **Future Meetings and Adjournment**

The next meeting is scheduled for April 24, 2019 at 7 p.m.

Edward moved to adjourn the meeting at approximately 7:35 p.m. and Chris seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Zainab Hazimi  
Secretary

Attest: