

KEYS GRACE ACADEMY

Minutes of a meeting of the Board of Directors held on Wednesday, January 27, 2016 at 7:00 p.m.

A meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held in the Office of KEYS Grace Academy located at 27321 Hampden Street, Madison Heights, Michigan.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Mr. Chris Kattola, President
Dr. Ramy Alosachie, Vice President
Mrs. Mae Kouza, Treasurer

Mrs. Zainab Hazimi and Farah Anoni were not in attendance.

Also present for the entire meeting was Lisa Mansour (Principal of KEYS Grace Academy).

Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice

Chris called the meeting to order at 7:00 and roll call was taken.

Approval of Agenda and Meeting Minutes from Previous Board Meeting

Motion by Chris and seconded by Ramy. Both the Agenda for the meeting and the Minutes of the Meeting of the Board of Directors held January 27, 2016 (copies of which had been provided to all of the members of the Board in advance of the meeting) were unanimously approved by the Attending Members.

Management Report (by Lisa Mansour)

1. **Budget Update** – A Special Ed funding will be awarded once the appropriate form is filled out. Keys will be responsible to pay and will be reimbursed.
2. **Registration/ Staffing** – Around 6-7 students have been registered and there will be open enrollment for Fall 2016 beginning in April 2016. New calendar was approved for the second semester with no school on March 8, 2016, due to building used as voting precinct.
3. **MISTR** – The use of the MISTR pupil accounting will begin February 1, 2016.
4. **NWEA** – Lisa updated that the students were on the 3rd day of testing, with one day left of testing for the Lower Elementary. Middle Elementary will begin and complete next week. Teachers will be provided some vocabulary training guides to better prepare students for April testing.

5. **WIDA Update** – Testing will start February 18, 2016.

6. **Catholic University**– a group from the university is conducting a research documentary on Syriac studies and came to visit KEYS Grace Academy, since the school is teaching Modern Aramaic.

Information Items

1. MISTR – Invoice for the system to be paid by KEYS Grace Academy.

Extended Public Comment

During the course of the meeting, there was no general public.

Comments from the Board

None of the Attending Members had any comments that had not already been expressed.

Future Meetings and Adjournment

Next meeting will be held on February 24, 2016 at 7 p.m.