

## **KEYS GRACE ACADEMY**

### **Minutes of the Regular Meeting of the Board of Directors held on Wednesday September 30th, 2020 at 7:00 p.m.**

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held virtually via Zoom, with meeting information and password information posted on academy website 24 hours in advance.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie  
Zainab Hazimi  
Edward Bajoka  
Hillary Sesi  
Matthew Sharak

Also present for the entire meeting were Nathan Kalasho, Natalie Deeb and Dr. Zena Najor

### **Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice**

Dr. Alosachie called the meeting to order at 7:08 pm and roll call was taken.

### **Approval of Agenda and Meeting Minutes from Previous Board Meeting**

Motion by Dr. Alosachie to approve the Agenda, and to approve the meeting minutes of previous board meeting. The motion was seconded by Ms. Hazimi. Both the Agenda for the regular meeting and the Minutes of the Regular Meeting of the Board of Directors held on August 12<sup>th</sup> (copies of which had been provided to all of the members of the Board in advance of the meeting and uploaded to board site page) were unanimously approved by the Attending Members.

### **Public Comment**

Ms. Lindsey Makidon, Lead ESL teacher, spoke about the concerns she and other staff members have regarding face-to-face instruction, including safety, health and building sanitation.

### **Management Report** (by Nathan Kalasho)

#### **1. Business Update –**

- a. Building- provided update on the latest building issues, following the busted pipe in basement. Boilers not working, but temporary electricity is on. City has given us permission to operate. MDPS awaiting more information on repairs and installation. This issue may cause a revisit on building purchase negotiations.
- b. Food- Nathan provided update on sites.
- c. Transportation- ready for our return

**2. Budget Update –**

- a. Nathan provided an update on the State Aid Act as well as August’s Check Register
- b. Education Equity Grant was completed. Awaiting approved amount
- c. No new information on State Aid Note.

**3. Personnel Report**

- a. Natalie Deeb presented the board with the personnel report.

**Information Items** (By Natalie Deeb and Dr. Najor)

1. Updated PL Schedule
  - a. Dr. Najor gave a summary of the PL week in August.
2. Staff Surveys- Dr. Najor shared survey results of the return-to-learn plan
3. Student Surveys- Dr. Najor shared survey results of the return-to-learn plan from families
4. Return to Learn Presentation
  - a. Dr. Najor and Natalie Deeb gave a presentation on an updated return-to-learn plan.
5. Device Purchases- we continue to get requests from families for additional devices. This exceeded last month’s numbers. We are projected, once completed, to have purchased 300 devices, 25 hotspots, and 80 chargers.

**Action Items**

Ms. Hazimi motioned, Mr. Bajoka Seconded and the board unanimously approved the following Action Items:

1. 2<sup>nd</sup> Return to Learn Plan with a phased approach beginning with Pre-K to 2<sup>nd</sup> Grade.
2. Personnel Report- Hires: Nurse Trudy Jenkins and ESL teacher Andrew Najor.  
Resigned: Music Teacher Moriah Bussey and Middle School Writing Teacher Andrew Kummer

**New Business**

No new business

**Extended Public Comment**

During the course of the meeting, there was general public, but no comment extended comment

**Comments from the Board**

Mr. Bajoka spoke about the concerns raised by Ms. Makidon during public comment. Mr. Bajoka said he was sympathetic and understands the dedication and hard work made by the staff. Dr. Alosachie agreed with Mr. Bajoka and ensured the staff and public that the board would revisit the return to learn plan before the Middle School phase. Ms. Hazimi shared the sentiment and commended the administration for addressing the concerns of staff members ahead of face-to-face instruction. Mr. Sharrak shared his thoughts and discussed how the students need to return to the

building, due to loss of social interaction. Ms. Sesi spoke about the return to learn plan and said, based on her experience with what other schools are doing, KEYS was doing a good job.

**Future Meetings and Adjournment**

The next meeting is scheduled for October 28, 2020 at 7 pm

Dr. Alosachie moved to adjourn the meeting at approximately 8:30 p.m. and Mr. Sharrak seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi  
Secretary