

KEYS GRACE ACADEMY

Minutes of Regular Meeting of the Board of Directors held on Wednesday July 29, 2020 at 7:00 p.m.

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held virtually via Zoom, with meeting information and password information posted on academy website 24 hours in advance.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie
Edward Bajoka
Hillary Sesi

Also present for the entire meeting was Nathan Kalasho

Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice

Dr. Alosachie called the meeting to order at 7:00 pm and roll call was taken.

Approval of Agenda and Meeting Minutes from Previous Board Meeting

Motion by Dr. Alosachie to approve the Agenda, and to approve the meeting minutes of previous board meeting. The motion was seconded by Mr. Bajoka. Both the Agenda for the regular meeting and the Minutes of the Regular Meeting of the Board of Directors held on June 30, 2020 (copies of which had been provided to all of the members of the Board in advance of the meeting and uploaded to board site page) were unanimously approved by the Attending Members.

Management Report (by Nathan Kalasho)

1. Business Update –

- a. Building- Offer was submitted in early July. Continuing discussions with MDPS
- b. Retrofitting will not have to be as expansive as previously thought. Do to high number of students electing to start the year virtually, we only need to add three classrooms in order to maintain social distancing guidelines.
- c. Food- 2 of 3 new sites have formally entered into agreement.
- d. Transportation- New 47 passenger buses have been secured via transportation company. Based on survey results, we will be able to limit bus utilization to 60%.

2. Budget Update –

- a. July State Aid included a small fund for district covid costs in the amount of 5,871.39. We know that August state aid will feature a cut that will be offset with another covid related fund.
- b. HEALS Act- federal relief bill is still in negotiations.

- c. Nathan Presented the Final Food Service Budget
 - d. Nathan presented the 2020-21 preliminary operating budget, assuming a \$500 cut in per pupil aid.
 - e. Nathan presented the 2020-21 preliminary Food Service Budget
3. **Personnel Report**
- a. 2 interviews scheduled with school nurse candidates

Information Items

- 1. Updated PL Schedule
 - a. Attached
- 2. Staff Surveys
 - a. All but 6 staff members have indicated that they are comfortable returning with strict guidelines and protocols in place.
- 3. Student Surveys
 - a. As of today's numbers, 65% would choose in-person and 35% would choose remote learning.
- 4. Edgenuity/Odysseyware
 - a. Curriculum committee recommends this platform to be purchased and used for our virtual program.
- 5. Return to School and Response Plan
 - a. Continuing to work hard on this plan. Expect to complete in two weeks.

Action Items

Dr. Alosachie motioned, Mr. Bajoka Seconded and the board unanimously approved the following Action Items:

- 1. Election of 2020-2021 Officers
 - a. President- Dr. Alosachie
 - b. Vice President- Zainab Hazimi
 - c. Treasurer- Edward Bajoka
 - d. Secretary- Hillary Sesi
 - e. Trustee- Matthew Sharrak
- 2. Resolution Appointing McKinney-Vento Homeless Liaison as Hillary Sesi
- 3. Resolution Appointing Freedom of Information Act Coordinator, Civil Rights Representative and Title IX representative as Edward Bajoka
- 4. Resolution Appointing Crisis Management Liaison as Matthew Sharrak

New Business

No new business

Extended Public Comment

During the course of the meeting, there was no general public.

Comments from the Board

Mr. Bajoka asked if there is a possibility that the governor will ask all schools to start remote. Nathan answered that there is no way to determine that at this point, and that districts/PSAs are being given the ability to make those choices under the state guidelines. Dr. Alosachie suggested that the next meeting be moved to August 12th in order to approve the Back to School Plan on time. Mr. Bajoka and Ms. Sesi agreed.

Future Meetings and Adjournment

Next meeting moved from August 26th to August 12th

Dr. Alosachie moved to adjourn the meeting at approximately 7:50 p.m. and Ms. Sesi seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi
Secretary

Attest: