

KEYS GRACE ACADEMY

Minutes of Regular Meeting of the Board of Directors held on Wednesday January 29, 2020 at 7:00 p.m.

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held in the Library of KEYS Grace Academy located at 27321 Hampden Street, Madison Heights, Michigan.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie
Matthew Sharrak
Hillary Sesi

Edward Bajoka and Zainab Hazimi were not in attendance.

Also present for the entire meeting were Nathan Kalasho and Amanda Calotti, Middle School ELA Teacher.

Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice

Dr. Alosachie called the meeting to order at 7:05 and roll call was taken.

Approval of Agenda and Meeting Minutes from Previous Board Meeting

Motion by Dr. Alosachie to approve the Agenda and to approve the meeting minutes of previous board meeting. The motion was seconded by Mr. Sharrak. Both the Agenda for the regular meeting and the Minutes of the Regular Meeting of the Board of Directors held on November 20, 2019 (copies of which had been provided to all of the members of the Board in advance of the meeting and uploaded to board site page) were unanimously approved by the Attending Members.

Management Report (by Nathan Kalasho)

1. **Business Update** –
 - a. Building- Nathan talked to the board about seeking an appraisal of the building. Dr. Alosachie and Mr. Sharrak commented that they thought getting an appraisal is necessary in order to move forward with potential discussions with Madison.
 - b. Food- Operations has added another school under SFA: Arts and Technology Academy, formerly known as Sarah J. Webber Academy.
2. **Budget Update** –
 - a. 2019-20- FTE for PSAs was increased to \$8,111 and reflected in January State Aid. Nathan presented the board with November and December Check Detail.
3. **Personnel Report**

- a. A personnel report was presented to the board with new hires, fires and resignations.

Information Items

1. KEYS events
 - a. Upcoming Intersession was presented by Amanda Calotti, who will be administrator for the week. The Board was presented with the newsletter.
2. Consolidated Application is being amended. Title I is seeking an approval to reimburse a possible purchase of iPads. Board Trustee Sharrak's mobile company, MMS, has located discounted iPads, and we want to make sure we disclose this information. MMS will not be making any profit from this purchase. Title II will be focused on pre-session professional learning. Title III will be focused on new resources.
3. Employee Daycare- Nathan brought up the idea of having a daycare solely for children of full-time employees. Nathan explained that before committing to anything, KEYS will seek information from current daycares and other programs that offer daycares to employees. Mr. Sharrak and Ms. Sesi commented that this idea would be extremely beneficial for employees and would cut the burden of employee attrition. Nathan told the board that he believes at least 4 staff members would take advantage of the daycare.

New Business

1. Dr. Alosachie motioned, Mr. Sharrak Seconded and the board unanimously approved the following personnel report; Hires: Para Olivia Netza and para Bashar Nazo
2. Dr. Alosachie motioned, Mr. Sharrak Seconded and the board unanimously approved the procurement of an appraisal for the building.

Extended Public Comment

During the course of the meeting, there was no general public.

Comments from the Board

Ms. Sesi thanked Ms. Calotti for playing an active role in and outside of the school. Dr. Alosachie wished everyone a good night.

Future Meetings and Adjournment

The next meeting is scheduled for February 26 at 7 p.m.

Dr. Alosachie moved to adjourn the meeting at approximately 7:45 p.m. and Ms. Sesi seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi
Secretary

Attest: