

KEYS GRACE ACADEMY

Minutes of the Regular Meeting of the Board of Directors held on Thursday October 29, 2020 at 7:00 p.m.

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held virtually via Zoom, with meeting information and password information posted on academy website 24 hours in advance.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie
Zainab Hazimi
Edward Bajoka
Hillary Sesi

Also present for the entire meeting were Nathan Kalasho, Natalie Deeb and Dr. Zena Najor

Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice

Dr. Alosachie called the meeting to order at 7:00 pm and roll call was taken.

Approval of Agenda and Meeting Minutes from Previous Board Meeting

Motion by Dr. Alosachie to approve the Agenda, and to approve the meeting minutes of previous board meeting. The motion was seconded by Ms. Sesi. Both the Agenda for the regular meeting and the Minutes of the Regular Meeting of the Board of Directors held on September 30th (copies of which had been provided to all of the members of the Board in advance of the meeting and uploaded to board site page) were unanimously approved by the Attending Members.

Management Report (by Nathan Kalasho)

1. **Business Update** –
 - a. Building- MDPS has asked for a higher price, due to new electrical and mechanical work done following the leak. The Electricity is back to 100%, but the boiler is still not up and running. Per MDPS, waiting for parts.
 - b. Food- Change in delivery schedule for KEYS, now moving to every Friday instead of every Monday.
 - c. Transportation- things are running smoothly. Drivers are taking temperatures, students in masks, monitors on larger buses.
2. **Budget Update** –
 - a. Nathan provided an update on the October State Aid. Section 41 was not included in this months payment.

- b. We are still awaiting final approval amount on Education Equity Grant. And we are seeking more guidance on the county level grant.

3. Personnel Report

- a. Natalie Deeb presented the board with the personnel report.

Information Items (By Natalie Deeb and Dr. Najor)

1. Attendance report
 - a. Dr. Najor presented the board with the academy attendance report, showing at least 75% attendance met or exceeded, as required.
2. Return To Learn Reports
 - a. Dr. Najor and Natalie Deeb discussed the need to push the Middle School start date to November 23rd, due to the rising cases. The full staff has not all committed to face-to-face instruction.
 - b. Dr. Najor and Natalie Deeb gave a presentation on return to learn reports from Nurse Trudy, as well as the weekly Oakland County reports detailing the latest Covid-19 numbers.
3. Device Purchases- we are looking into boosting our server capacity to better meet the needs of our remote learning, especially staff computers connected to server. The current server continues to give us issues.

Action Items

Dr. Alosachie motioned, Ms. Hazimi Seconded and the board unanimously approved the following Action Items:

1. 3rd Return to Learn Plan- Middle School start pushed to November 23rd, with approval to go full remote if cases continue to rapidly rise.
2. Personnel Report- Hires: Middle School Math Elizabeth Trobaugh, Reading Specialist Kathleen Mesenbrink, and Pre-K support Afaf Alsalman. Resignations: Holly Alosachie, Cristina Ciora, Amanda Calotti

Extended Public Comment

During the course of the meeting, there was no general public.

Comments from the Board

Dr. Alosachie discussed the need to consider moving back to remote if cases and hospitalizations continue to rise. Ms. Hazimi agreed and suggested we start to work on how to best serve the students at home over the next few months. Mr. Bajoka spoke about the need to balance in-person and virtual, but understands the growing concerns.

Future Meetings and Adjournment

The next meeting is scheduled for November 18, 2020 at 7 pm

Dr. Alosachie moved to adjourn the meeting at approximately 8:30 p.m. and Mr. Bajoka seconded the motion, which the attending members unanimously approved.

Respectfully submitted,

Hillary Sesi
Secretary