

KEYS GRACE ACADEMY

Minutes of Regular Meeting of the Board of Directors held on Wednesday May 29, 2019 at 7:00 p.m.

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held in the Library of KEYS Grace Academy located at 27321 Hampden Street, Madison Heights, Michigan.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie, Vice President
Ms. Zainab Hazimi, Secretary
Mr. Edward Bajoka, Treasurer

Chris Kattola and Farah Anoni were not in attendance.

Also present for the entire meeting was Nathan Kalasho.

Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice

Ramy called the meeting to order at 7:00 and roll call was taken.

Approval of Agenda and Meeting Minutes from Previous Board Meeting

Motion by Ramy to approve the Agenda and to approve the meeting minutes of previous board meeting. The motion was seconded by Edward. Both the Agenda for the regular meeting and the Minutes of the Regular Meeting of the Board of Directors held on March 27, 2019 (copies of which had been provided to all of the members of the Board in advance of the meeting) were unanimously approved by the Attending Members.

Management Report (by Nathan Kalasho)

1. **Budget Update** –
 - a. Nathan updated the board on the budget, cash flow and end-of-year accruals. A preliminary budget for 2019-20 will be presented at next month’s board meeting. Nathan has already been in discussion with Clark Hill and Eastern Michigan Bank regarding the SAAN for the upcoming year. Nathan also presented the board with the letter of intent for services from Croskey Lanni, the academy auditing firm, for services to be provided.
2. **Staffing Update** – We will be promoting the current MS Writing Teacher to Reading Specialist (candidate has received her BR endorsement). MS is searching for a new writing teacher and a Spanish teacher. Elementary is going to be filling two spots (5th Grade and 1st Grade).

Information Items

1. Food Service: Nathan updated the board on the ongoing Food Service application, as well as the additional schools that will be receiving Food services from KEYS Grace. In total, we anticipate servicing 10 schools. Our building service group has identified a spot with a kitchen that will be able to accommodate. We will be paying for the lease, employees and other associated costs from the food service fund. The food supplier will contract directly through the academy in order to qualify for tax-exempt. Our food, milk and pizza bids have been published and bids will need to be publicly opened on June 11th.
2. NWEA: Elementary completed on May 10th. Due to some absences, MS is yet to complete, but is scheduled to be completed by first week of June. Data will be compiled and shared with staff before the end of the school year.
3. Camp Report: This intersession camp was our most successful, with an average of 70 students attending. Camp was focused on physical and mental health, with students participating in healthy eating instruction and other health lessons.
4. Newsletter: Nathan presented the board with a copy of the newsletter and shared information on the events:
 - a. Breakfast with Mom
 - b. Class Field Trips
 - c. Sight Word/Spelling Bee Contests
 - d. Talent Show
 - e. Spring Concert
 - f. Staff PL June 7th and June 21st
 - g. Graduation Days
 - h. Field Days/Ice Cream Social
 - i. Teachers vs. Students Kick Ball
 - j. Healthy Kids Club Event
 - k. Father's Day Event

Action Items

1. Ramy motioned, Edward Seconded and the board unanimously approved the following new staff members: Ms. Sara Daley to Reading Specialist.
2. Ramy motioned, Edward Seconded and the board unanimously approved Croskey Lanni as the academy auditing firm.
3. Ramy motioned, Edward Seconded and the board unanimously approved the Women's Suffrage Resolution (attached), commemorating 100 years of the

Extended Public Comment

During the course of the meeting, there was no general public.

Comments from the Board

Ramy discussed the status of new board members for the 2019-2020 school year and stated that the board will have a follow up discussion at the next meeting.

Future Meetings and Adjournment

The next meeting is scheduled for June 26, 2019 at 7 p.m.

Edward moved to adjourn the meeting at approximately 7:45 p.m. and Zainab seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Zainab Hazimi
Secretary

Attest:

CELEBRATING THE 100TH ANNIVERSARY OF THE RATIFICATION OF THE 19 TH AMENDMENT OF THE US CONSTITUTION, GIVING WOMEN THE RIGHT TO VOTE

WHEREAS women of every race, class, and ethnic background across America have made historic contributions to the growth and strength of the United States in countless recorded and unrecorded ways; and

WHEREAS the women of this nation initiated the most significant women's movement in history – the need for women's suffrage; and

WHEREAS despite the strong opposition, the inspiration and determination of women nationwide brought about the extraordinary accomplishment – the right for women to vote; and

WHEREAS on June 10, 1919, Michigan women cast their vote when Michigan voters ratified the 19th Amendment to the U.S. Constitution, and

WHEREAS the State of Michigan was the second state to ratify the 19th Amendment, giving women the right to vote; and

WHEREAS on August 26, 1920, voters across the nation secured the right for women to vote when the 19th Amendment to the Constitution of the United States was ratified, empowering American women and declaring for the first time that they, like men, deserve all the rights and responsibilities of citizenship stating, "...the right of citizens of the United States to vote shall not be denied or abridged by the United States or by any State on account of sex"; and

WHEREAS August 26, 2020 will mark the 100th anniversary of the passage of the National Suffrage Amendment, the 19th Amendment to the U.S. Constitution, guaranteeing women the right to vote; and

NOW THEREFORE BE IT RESOLVED that the KEYS Grace Board of Directors remembers and celebrates the historic women who fought for their right to vote and recognizes the courage and inspiration of these bold women to change the course of history.

BE IT FURTHER RESOLVED that KEYS Grace Academy will fly the 19th Amendment Victory Flag June 10, 2019 through June 14, 2019 to commemorate the State of Michigan ratifying the 19th Amendment and August 24, 2020 through August 28, 2020 to commemorate the ratification of the 19th Amendment to the Constitution of the United States.

The undersigned duly qualified and Secretary of the Board of Directors of KEYS Grace Academy, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education Directors at a regular meeting held May 29, 2019, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Zainab Hazimi Secretary, Board of Directors