

## KEYS GRACE ACADEMY

### **Minutes of Regular Meeting of the Board of Directors held on Wednesday November 29, 2017 at 7:00 p.m.**

A special meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held in the Library of KEYS Grace Academy located at 27321 Hampden Street, Madison Heights, Michigan.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Mr. Chris Kattola, President  
Dr. Ramy Alosachie, Vice President  
Mr. Chris Sesi, Treasurer

Farah Anoni and Zainab Hazimi were not in attendance.

Also present for the entire meeting were Nathan Kalasho and Bobby Robinson.

### **Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice**

Chris called the meeting to order at 7:00 and roll call was taken.

### **Approval of Agenda and Meeting Minutes from Previous Board Meeting**

Motion by Chris to approve the Agenda and to approve the meeting minutes of previous board meeting. The motion was seconded by Ramy. Both the Agenda for the regular meeting and the Minutes of the Regular Meeting of the Board of Directors held on November 1, 2017 (copies of which had been provided to all of the members of the Board in advance of the meeting) were unanimously approved by the Attending Members.

### **Management Report** (by Nathan Kalasho)

1. **Budget Update** – State Aid received in November has adjusted to nearly match October Count numbers.
2. **Staffing Update** – New 2<sup>nd</sup> grade teacher was hired.
3. **AUDIT Presentation**: Moved to December Board Meeting

### **Information Items**

1. Thanksgiving Feast and Annual Turkey Drive- A successful event with more than 400 students/family members that attended. Also handed out 120 turkeys, 100 loaves of bread, and 200 bottles of soda as families were leaving the event.

2. Professional Development- Two PD days were held, October 27<sup>th</sup> and November 22<sup>nd</sup>. See Principal Deeb-Hamame's notes for more information.
3. NWEA Fall Testing- Concluded. It took approximately two weeks to finish. Middle School utilized the Madison Elementary computer lab for testing,

### **Action Items**

1. Resolution to Approve Balanced Calendar Grant Submittal, including three-year calendar: School will move into a year-round program, with the school year beginning in early August and intercession/breaks spread out more evenly throughout the year. Expected to boost student achievement and academic retention. Board President Chris Kattola motioned to approve. Vice President Ramy Alosachie seconded the motion, which was unanimously approved by the attending members.
2. New Employee Hires: Board Secretary Hazimi is not present and will provide CHRI approval/disapproval at next board meeting.

### **Extended Public Comment**

During the course of the meeting, there was no general public.

### **Comments from the Board**

None of the Attending Members had any comments that had not already been expressed

### **Future Meetings and Adjournment**

The next meeting is scheduled for December 20, 2017 at 7 p.m.

Chris moved to adjourn the meeting at approximately 7:30 p.m. and Ramy seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

VP Ramy Alosachie  
Recording Secretary in place of Zainab Hazimi

Attest: