

## **NOTICE OF REGULAR MEETING OF THE KEYS GRACE ACADEMY BOARD OF DIRECTORS**

Notice is hereby given to the members of the Board of the Directors (the “Board”) of KEYS Grace Academy (“KEYS” or the “Academy”) and the general public that the KEYS Board will hold a regular meeting, open to the public, as follows:

### **Date and Time:**

Wednesday February 27, 2019 at 7 pm

### **Location:**

27321 Hampden St.  
Madison Heights, MI 48071

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Below is an Agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the Agenda at the discretion of the Chair. The Board reserves the right to add to or delete from the list of Agenda items.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Nesrin Dickow at 248-629-7700.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy’s business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the Agenda.

### **AGENDA**

- I. Call to Order
- II. Roll Call & Confirmation of Quorum
- III. Waiver of Notice of Meeting (if necessary)
- IV. Approval of Agenda
- V. Approval of Minutes of Regular Meeting held December 19, 2018
- VI. Public Comment (limited to Agenda items only) –

Individuals wishing to address the Board of Directors under the Public Comment and/or the Extended Public Comment portions of the meeting are requested to sign in with the Recording Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board prior to the board meeting

- VII. Management Report
  - 1. Business Update
    - I. 2019-20 Registration Form
    - II. Billboards
  - 2. Budget Update
    - I. 1<sup>st</sup> revised Budget
  - 3. Academic updates
  - 4. Staffing updates
  - 5. Registration
    - I. Open Enrollment 4/1-4/30
- VIII. Information Items
  - 1. Winter Testing Completion
  - 2. Intersession Camp II Report
  - 3. Newsletter attached with upcoming events
- IX. Action Items
  - 1. Approval of new staff members and/or resignations
  - 2. Approval of 2019-20 Registration Forms
  - 3. Approval of 1<sup>st</sup> Revised 2018-19 Budget
  - 4. Approval of Billboard Advertisements for Spring/Summer 2019
  - 5. Approval of Open Enrollment Period

Extended Public Comment (non-Agenda items only)

- X. Comments from the Board
- XI. Future Meetings
  - 1. Meeting on March 27, 2019
- XII. Adjournment

*Proposed minutes of this meeting will be available for public inspection at KEYS GRACE ACADEMY's office, 27321 Hampden St., Madison Heights, MI 48071, and on the Academy's website ([KeysAcademies.com](http://KeysAcademies.com)), eight (8) business days after the meeting. Approved minutes will be available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267].*