

## **NOTICE OF REGULAR MEETING OF THE KEYS GRACE ACADEMY BOARD OF DIRECTORS**

Notice is hereby given to the members of the Board of the Directors (the “Board”) of KEYS Grace Academy (“KEYS” or the “Academy”) and the general public that the KEYS Board will hold a regular meeting, open to the public, as follows:

### **Date and Time:**

Wednesday June 29, 2016 at 7:00 p.m.

### **Location:**

27321 Hampden St.  
Madison Heights, MI 48071

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Below is an Agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the Agenda at the discretion of the Chair. The Board reserves the right to add to or delete from the list of Agenda items.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Nathan Yousif at 248-629-7700.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy’s business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the Agenda.

### **AGENDA**

- I. Call to Order
- II. Roll Call & Confirmation of Quorum
- III. Waiver of Notice of Meeting (if necessary)
- IV. Approval of Agenda
- V. Approval of Minutes of Regular Meeting held May 31, 2016
- VI. Public Comment (limited to Agenda items only) –

Individuals wishing to address the Board of Directors under the Public Comment and/or the Extended Public Comment portions of the meeting are requested to sign in with the Recording Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board prior to the board meeting

- VII. Management Report
  - 1. Budget Update
  - 2. Staffing updates
  - 3. Parent Seminar
- VIII. Information Items
  - 1. 8<sup>th</sup> Grade Field Trip
  - 2. NWEA Spring Testing
  - 3. Spirit Week and Field Day
  - 4. Graduation and Awards Ceremony
  - 5. Community Garden Project
  - 6. Summer School Program
  - 7. Accounting System
  - 8. 2016/17 Enrollment Update
  - 9. Staff Returns
- IX. Action Items and Consent Calendar-Resolutions
  - 1. Resolution of 2016-17 School Calendar
  - 2. Resolution confirming 2016-17 Board Officers
  - 3. Resolution of 2016-17 Recording Secretary
  - 4. Resolution to abide by all bylaws, rules and regulations
  - 5. Resolution to Approve 2015-16 Final Revised Budget
  - 6. Resolution to Approve 2016-17 Preliminary Operating Budget and Budget Timeline
  - 7. Resolution to Approve Board agents to authorize and negotiate contracts with service providers and vendors/contractors
  - 8. Resolution Appointing Principal Board Offices and Public Notice Posting Location
  - 9. Resolution Designating Local Newspaper in which Legal Notices are to be posted
  - 10. Resolution Designating Bank Accounts for Deposit of State Aid Funds
  - 11. Resolution of the Board to Designate Account Signatory
  - 12. Resolution Designating KEYS to Access Accounts to Monitor Activity & Perform Reporting
  - 13. Resolution Appointing External Auditor
  - 14. Resolution Appointing Board Legal Counsel
  - 15. Resolution to Approve 2016-17 Regular Board Meeting Schedule
  - 16. Resolution Appointing McKinney-Vento Homeless Liaison
  - 17. Resolution Appointing Freedom of Information Act Coordinator, Civil Rights Representative, and Title IX Representative
  - 18. Resolution Appointing Crisis Management Liaison
- X. New Business
  - 1. SIP 2016-17 *Motion to Approve*
  - 2. School Leader 2016-17 *Motion to Approve*

Extended Public Comment (non-Agenda items only)

- XI. Comments from the Board
- XII. Future Meetings
  - 1. Meeting in July
- XIII. Adjournment

*Proposed minutes of this meeting will be available for public inspection at KEYS GRACE ACADEMY's office, 27321 Hampden St., Madison Heights, MI 48071, and on the Academy's website ([KeysAcademies.com](http://KeysAcademies.com)), eight (8) business days after the meeting. Approved minutes will be available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267].*