

## KEYS GRACE ACADEMY

### **Minutes of Regular Meeting of the Board of Directors held on Tuesday June 30, 2020 at 7:00 p.m.**

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held virtually via Zoom, with meeting information and passwords posted on academy website 24 hours in advance.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie  
Edward Bajoka  
Hillary Sesi  
Matthew Sharrak

Also present for the entire meeting was Nathan Kalasho

### **Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice**

Dr. Alosachie called the meeting to order at 7:05 pm and roll call was taken.

### **Approval of Agenda and Meeting Minutes from Previous Board Meeting**

Motion by Dr. Alosachie to approve the Agenda, with an added anti-racism resolution to be adopted, and to approve the meeting minutes of previous board meeting. The motion was seconded by Mr. Bajoka. Both the Agenda for the regular meeting, with added anti-racism resolution, and the Minutes of the Regular Meeting of the Board of Directors held on May 27, 2020 (copies of which had been provided to all of the members of the Board in advance of the meeting and uploaded to board site page) were unanimously approved by the Attending Members.

### **Management Report** (by Nathan Kalasho)

#### **1. Business Update –**

- a. Building- Nathan updated the board on the latest in negotiations with MDPS on the sale of the Edison building. Will be submitting offer next week. Also discussed retrofitting the building for the upcoming year to accommodate safety guidelines.
- b. Food Budget- Nathan discussed the final Food Budget, explaining the surplus and plans to invest in more efficient equipment.
- c. Transportation- Plans for the upcoming year include: limiting students to seats only next to siblings, limiting capacity in buses to 60%, providing a bus monitor on every bus that will have more than 20 passengers. Sneeze guards surrounding driver. All students on bus will be required to wear masks.

#### **2. Budget Update –**

- a. Nathan presented the board with the final budget, noting the expected cut in state aid. Academy will still be able to finish the year with an excess of revenue over expenditures once we are able to draw down federal relief funds on purchases made after school closures.
  - b. Nathan Presented the Final Food Service Budget
  - c. Nathan presented the 2020-21 preliminary operating budget, assuming a \$500 cut in per pupil aid.
  - d. Nathan presented the 2020-21 preliminary Food Service Budget
3. **Personnel Report**
- a. Continuing to interview for open positions.

### **Information Items**

1. KEYS Graduation
  - a. Held outdoors. All but two students were able to make it. Was very nice
2. Essers Grant Application
  - a. Submitted and then quickly approved. Nathan discussed the items included in the budget
3. SIP and Program Evaluation Tool- Not needed to be completed this year due to the school closures and lack of data.

### **Action Items**

Dr. Alosachie motioned, Mr. Bajoka Seconded and the board unanimously approved the following Action Items:

1. Resolution to Approve 2020-21 SAAN (in anticipation of)
2. Resolution to abide by all school board bylaws, rules and regulations
3. Resolution to Approve Board agents to authorize and negotiate contracts with service providers and vendors/contractors
4. Resolution Appointing Principal Board Offices and Public Notice Posting Location
5. Resolution Designating Local Newspaper in which Legal Notices are to be posted as C&G Madison Park News.
6. Resolution to appoint 2020-21 Parent Advisory Committee (PAC) Representative
7. Resolution Designating Bank Accounts for Deposit of State Aid Funds as current account
8. Resolution of the Board to Designate Account Signatory
9. Resolution Designating KEYS to Monitor Account Activity & Perform Required Reporting
10. Resolution to adopt Academy Anti-Racism Plan and Commitment

### **New Business**

1. 2019-20 Final Budget- unanimously approved by attending members
2. 2019-20 Final Food Service Budget- unanimously approved by attending members
3. 2020-21 Preliminary Operating Budget - unanimously approved by attending members

4. 2020-21 Preliminary Food Service Budget - unanimously approved by attending members
5. 2020-21 Regular Board Meeting Schedule as presented - unanimously approved by attending members

### **Extended Public Comment**

During the course of the meeting, there was no general public.

### **Comments from the Board**

Board members thanked the Academy administration for their preparations for the school year. Mr. Bajoka thanked Nathan for introducing the anti-racism resolution.

### **Future Meetings and Adjournment**

The next meeting is scheduled for July 29<sup>th</sup> at 7 p.m. Meeting will be held virtually.

Dr. Alosachie moved to adjourn the meeting at approximately 8:15 p.m. and Ms. Sesi seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi  
Secretary

Attest: