

## **NOTICE OF REGULAR MEETING OF THE KEYS GRACE ACADEMY BOARD OF DIRECTORS**

Notice is hereby given to the members of the Board of the Directors (the “Board”) of KEYS Grace Academy (“KEYS” or the “Academy”) and the general public that the KEYS Board will hold a regular meeting, open to the public, as follows:

### **Date and Time:**

Wednesday June 30, 2020

### **Location: VIRTUAL**

Join Zoom Meeting

<https://us02web.zoom.us/j/89939900033?pwd=NkdFZkE4Rm5HeUhQSVpmMlhlclc3QT09>

Meeting ID: 899 3990 0033

Password: 841490

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Below is an Agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the Agenda at the discretion of the Chair. The Board reserves the right to add to or delete from the list of Agenda items.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Nesrin Dickow at 248-629-7700.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy’s business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the Agenda.

### **AGENDA**

- I. Call to Order
- II. Roll Call & Confirmation of Quorum
- III. Waiver of Notice of Meeting (if necessary)
- IV. Approval of Agenda
- V. Approval of Minutes of Regular Meeting held May 27, 2020
- VI. Public Comment (limited to Agenda items only) –

Individuals wishing to address the Board of Directors under the Public Comment and/or the Extended Public Comment portions of the meeting are requested to sign in with the Recording Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board prior to the board meeting

- VII. Management Report
  - 1. Business Update
    - I. Building
      - I. Sale Negotiations
      - II. 2020-2021 retrofitting for Covid guidelines
    - II. Food
      - I. 2020-2021 Budget
    - III. Transportation
      - I. Retrofitting for Covid guidelines
    - IV. SAAN
  - 2. Budget Update
    - I. 2019-20 Final Budget
    - II. 2019-20 Final Food Service Budget
    - III. 2020-21 Preliminary Operating Budget
    - IV. 2020-21 Preliminary Food Service Budget
  - 3. Personnel Report
    - I. Hires/Resignations/Job Postings
- VIII. Information Items
  - 1. KEYS Graduation and end-of-year items
  - 2. ESSERS Grant Application
  - 3. SIP
  - 4. Program Evaluation Tool
- IX. Action Items
  - 1. Resolution to Approve 2020-21 SAAN (in anticipation of)
  - 2. Resolution to abide by all school board bylaws, rules and regulations
  - 3. Resolution to Approve Board agents to authorize and negotiate contracts with service providers and vendors/contractors
  - 4. Resolution Appointing Principal Board Offices and Public Notice Posting Location
  - 5. Resolution Designating Local Newspaper in which Legal Notices are to be posted as C&G Madison Park News.
  - 6. Resolution to appoint 2020-21 Parent Advisory Committee (PAC) Representative
  - 7. Resolution Designating Bank Accounts for Deposit of State Aid Funds as current account
  - 8. Resolution of the Board to Designate Account Signatory
  - 9. Resolution Designating KEYS to Monitor Account Activity & Perform Required Reporting
- X. New Business
  - 1. 2019-20 Final Budget *Motion to Approve*
  - 2. 2019-20 Final Food Service Budget *Motion to Approve*
  - 3. 2020-21 Preliminary Operating Budget *Motion to Approve*

4. 2020-21 Preliminary Food Service Budget *Motion to Approve*
5. 2020-21 Regular Board Meeting Schedule *Motion to Approve*

Extended Public Comment (non-Agenda items only)

- XI. Comments from the Board
- XII. Future Meeting
  1. Per New Schedule
- XIII. Adjournment

*Proposed minutes of this meeting will be available for public inspection at KEYS GRACE ACADEMY's office, 27321 Hampden St., Madison Heights, MI 48071, and on the Academy's website ([KeysAcademies.com](https://www.KeysAcademies.com)), eight (8) business days after the meeting. Approved minutes will be available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267].*